

Tender

for

Glassware and Plastics

at

**All India Institute of Medical Sciences (AIIMS),
Jodhpur**

NIT No. : Admin/General/100/2013-AIIMS.JDH.
NIT Issue Date : September 09, 2013.
Last Date of Submission : October 03, 2013 at 3:00 PM.
Pre Bid Meeting : September 24, 2013 at 03:00 PM



All India Institute of Medical Sciences, Jodhpur
Basni Phase - II, Jodhpur – 342005, Rajasthan
Telefax: 0291- 2740329, email: aoadmin@aiimsjodhpur.edu.in
www.aiimsjodhpur.edu.in

Chapter I- Instruction to bidders

Notice Inviting Tender

Subject: - **Procurement of Glassware and Plastics for a period of one year.**

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed Tenders for purchase of Glassware and Plastics as per the list enclosed at "**Chapter V**". The estimate yearly consumption of the Glassware and Plastics is expected around **Rs. 15 lakhs**. Interested parties may send their tender in sealed cover addressed to the Administrative Officer, All India Institute of Medical Sciences, Basni Phase - II, Jodhpur superscripted with the words "**Tender for supply of Glassware and Plastics**" and complete in all respects should be dropped in the tender box up to 3:00 pm on 03rd October 2013. The Quotations will be opened on the same day at 04:00 PM in the project cell office of All India Institute of Medical Sciences, Jodhpur. The tenders received after the scheduled date and time will be rejected out-rightly.

2. The tender is in two- bid system i.e. Technical & Financial contains specification and allied Technical details and the Price Schedule of the various items detailed in "Chapter V". The technical bid will be opened on the designated date by the Purchase Committee. The financial bid containing the rate of various items will be opened on a suitable date, to be intimate later by the Purchase Committee in respect of those who qualify the terms and conditions of the technical bid.

3. The technical bid and the financial bid should be sealed by the bidder in separate covers super-scribed "**Technical bid for supply of Glassware and Plastics**" and "**Financial Bid for supply of Glassware and Plastics**". Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as "**Tender for supply of Glassware and Plastics**". The "Technical Bid" will be analysed and 'Financial Bid' of only those firms who are found eligible in "Technical Bid" will be opened in due course and the eligible firms would be intimated there of accordingly.

The contract for procurement of Glassware and Plastics can be continued / renewed for further year(s) subject to satisfaction of the All India Institute of Medical Sciences (AIIMS), Jodhpur and on mutual consent of both the parties subject to the condition/ rules framed by the Government of India from time to time.

Schedule of Tender

Last date and time of receipt of tender	:	03 rd October, 2013 at 03:00 PM
	:	Rs. 30,000/-
Amount of Earnest Money Deposit	:	(Thirty thousand only)
(EMD) Date & time of opening of	:	03 rd October, 2013 at
	:	04:00 PM
Tender Venue	:	Project Cell Office, AIIMS, Basni Phase-II, Jodhpur-342005.

4. Tender document may be downloaded from this Institute's official website "<http://www.aiimsjodhpur.edu.in>" and the tenderer shall deposit a separate Bank Draft / Pay Order/ Banker's cheque in favour of "All India Institute of Medical Sciences, Jodhpur" worth Rs 1000/- along-with tender Document (Technical Bid). **The tenders submitted without tender cost or without EMD shall liable to be rejected summarily.** The cost of the bid document is non-refundable.

5. The Parties interested for any clarification, kindly visit AIIMS Jodhpur in person by 24th September, 2013 at 03:00 PM in Pre Bid Meeting.

Administrative Officer
Tel No. 0291-2740329.

Chapter-II- Conditions of Contract**General Terms and Conditions**

Subject: - Notice Inviting Tender for Glassware and Plastics for All India Institute of Medical Sciences, Jodhpur

1. Parties :

The parties to the contract are the contractor (the tenderer to whom the work have been awarded) and the AIIMS through Administrative Officer, All India Institute of Medical Sciences, Jodhpur for and on behalf of the Director, AIIMS, Jodhpur.

2. Earnest Money :

Earnest money by means of a Bank Demand Draft/ Pay Order of Rs 30,000/- (Rs. Thirty Thousand only) may be enclosed with the quotation (Technical Bid). It is also clarified that the quotations received without earnest money will be summarily rejected. The pay Order/DD may be prepared in the name of "All India Institute of Medical Sciences, Jodhpur".

- a) No request for transfer of any pervious deposit of earnest money or security deposit or payment of any pending bill held by the ministry in respect of any previous work will be entertained.
- b) Tender shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited to the AIIMS.
- c) The Tenders without Earnest Money or Cost Receipt will be summarily rejected.
- d) The firms who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industrial (SSI) are exempted to submit the EMD (copy of registration must be provide along with)
- e) No Claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.
- f) The EMD, in case of unsuccessful Bidders shall be retained by the Purchaser, upto a maximum period of 6 months from the date of opening of the Bids or till the finalization of the tender, whichever is later. The bid security shall be refunded to the unsuccessful tenderers on written request along with Original Cash Deposit Receipt issued by the institute. No interest will be payable by the AIIMS authorities on the EMD.

3. Signing of Tender :

Individual signing the tender or other documents connected with contract must specify whether he sign as:

- (a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
 - (b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - (c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.
4. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Jodhpur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
 5. **The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn.** NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.
 6. **(A) Technical Bid:** The tenderer should submit the technical details in **Chapter - IV** of contract form. An undertaking will be given by the bidder that sample of all items will be kept ready by them for inspection by the AIIMS, Jodhpur. Tenders of those bidders whose samples are not found up to the mark will be summarily rejected.
 6. **(B) Commercial Bid:** It should be submitted in form given in **Chapter V. The price quoted will be exclusive of taxes and inclusive of all applicable charges (i.e. packing, forwarding, postage and transportation) at F.O.R. AIIMS, Jodhpur and shall be fixed and final. Taxes, as applicable will be extra, which will be quoted in the bid separately. The Bidders will quote for each and every item.** At the time of payment Income Tax or any other Tax payable shall be deducted at source.
 7. **Opening of Tender:**
The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification
 8. **Validity of the bids:**

The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.

9. Right of acceptance:

The AIIMS, Jodhpur reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender.

Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

10. The Payment clause :

The bill in triplicate may be sent to this office for settlement after satisfactorily delivery of the material. The bill should have full particulars of the items(s).

No payment shall be made in advance nor the loan from any bank or financial institutions shall be recommended on the basis of the order of award of work.

The contractor shall submit the bill only after supply of the material to the satisfaction of the AIIMS Jodhpur, on receipt of a pre-receipted bill invoice from the Contractor the case of issuing sanction and passing of bill for payment will be initiated. No payment will be made for goods rejected.

10. Communication of Acceptance / Right of Acceptance :

AIIMS, Jodhpur, reserves all right to reject any tender including of those tenders who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

11. Performance Security:

The successful tenderer will be required to furnish **Rs 1,50,000/- (Rs. One Lakh Fifty thousand only)** as performance Security Deposit in the form of fixed Deposit Receipt or Bank guarantee from any Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" for the period of one and half year from the date of award of the contract within 10 days from the date of acceptance of the tender.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

12. Period and Terms of Delivery :

Delivery of goods shall be made by the supplier within 3 days of placing of purchase order, however, in case of emergent requirement he has to supply the required quantity

of goods within 24 hours of placing of order also. In few cases the items are to be delivered at a very short notice i.e. within 1-2 hours.

13. Liquidated Damages

(i) The date of delivery of the store, stipulated in the acceptance of the tender should be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein. Extension will not be given except in exceptional circumstances. Should, however, deliveries be made after the expiry of contracted delivery period, without prior concurrence of the purchaser and be accepted by the consignee, such delivery will not deprive the purchaser of this right to recover liquidated damages under clause (ii) below.

(ii) Should the supplier fails to deliver the store or any consignment thereof within the period prescribed for delivery, the purchaser shall be entitled to recover 1 % of the value of delayed supply for a period up to 2 (two) weeks and thereafter at the rate of 10 % of the value of the delayed supply for another 2 (two) weeks of delay. In the case of package supply where the delayed portion of supply materially hampers installation and commissioning of the systems, liquidated damages charges shall be levied as above on the total value of the concerned package of the purchase order. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.

14. FORCE MAJEURE :

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.

15. Insolvency etc:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the

contract without any prior notice.

16. Breach of Terms and Conditions:

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the security deposit shall also stands forfeited.

17. Subletting of Work:

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Jodhpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

18. Right to call upon information regarding status of work:

The AIIMS, Jodhpur will have the right to call upon information regarding status of work / job at any point of time.

To assist in the analysis, evaluation and computation of the bids, the Purchase Committee of AIIMS, Jodhpur, may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.

19. All payment shall be made by Cheque/ECS only:

The AIIMS, Jodhpur shall be at liberty to withhold any of the payment in full or in part subject to recovery of penalties mentioned in the preceding Para.

The term 'Payment' mentioned in this Para includes all types of payment due to the contractor arising on account of this contract excluding EMD and Security Deposit governed by separate clauses of the contract.

20. Disclaimer:

The near relatives of employees of AIIMS, Jodhpur are prohibited from participation in this tender. The near relative for this purpose are defined as:

- (a) Members of a Hindu undivided Family
- (b) Their spouses
- (c) The one related to the other in the manner as father, son(s), Son's wife (daughter-in-law), daughter(s) and daughter's husband (sons-in-law) brother (s) and brother's wife, sister(s) and sister's husband, brother(s)-in-law.

21. Fall Clause:

If at any time during the period of contract, the price of tendered items is reduced or

brought down by any law or act of the Central or State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform AIIMS, Jodhpur immediately about such reduction in the contracted prices. The AIIMS, Jodhpur is empowered to unilaterally effect such reduction as is necessary in rates in case the tenderer fails to notify or fails to agree for such reduction of rates. In case of any enhancement in Excise Duty/Custom Duty due to statutory Act of the Govt. after the date of submission of the tenders and during the tender period, the additional excise duty/custom duty so levied will be allowed to be charged extra as separate item without any change in price structure of the drugs approved under the tender. For claiming the additional cost on account of the increase in excise duty/custom duty, the tenderer should produce letter from the concerned excise authorities indicating his commitment for the supply made to the AIIMS, Jodhpur on account of the increase in excise duty/custom duty.

22. Arbitration:

If any difference arises concerning this agreement, its interpretation on payment to the made there-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

23. Legal Jurisdiction:

The agreement shall be deemed to have been concluded in Jodhpur, Rajasthan and all obligations hereunder shall be deemed to be located at Jodhpur, Rajasthan and Court within Jodhpur, Rajasthan will have Jurisdiction to the exclusion of other courts.

24. Periodicity/ Duration of Tender:

The tender is initially for a period of one year and may be extended for a further period of 12 months or more on year to year basis with mutual consent on the same terms and conditions and rates.

25. Other Conditions:

The successful firm will be required to do the work / job for a period of one year from the date of award the contract. AIIMS, Jodhpur shall, however, reserve the right to terminate the contract at any time without assigning any reason.

The job will be entrusted on the basis of all inclusive rate contract on as is where is and competitive rates basis.

26. The firm should be registered and should have the turnover of Rs. 30,00,000/- (Rs. Thirty Lakhs only) for the last three consecutive years.
27. The firm has to submit a proof of turnover as mentioned above supported by documentary materials.
28. The firm should also have a valid TIN number, which should be mentioned.
29. The Tenderers should furnished a copy of S.T. /C.S.T./VAT registration number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be rejected.
30. The tenderers should submit along with the tender, a photostat copy of the last Income Tax return and copy of current valid income tax clearance certificate (IT CC) otherwise tender may be ignored.
31. The Prospective Tenderers are requested to quote their rates, only for following Specific branded companies for Supply of Glassware to AIIMS Jodhpur:-
 - (a)
 - (i) Borocil
 - (ii) Riviera
 - (iii) Merck
 - (iv) Duran
 - (v) Infusil
 - (b) Vacuum Tubes - BD and Granier with clot accelerator & compatible needle for drawing blood

Important Note: - Tenderer, who has quoted rates in their Bid from out of above mentioned Companies, their bid summarily rejected without assigning any reason thereof.

32. The firm should be able to provide the requisite brand.
33. The items will have to be supplied at AIIMS, Jodhpur. No transportation/ cartage charges will be provided for the same.
34. All India Institute of Medical Sciences (AIIMS), Jodhpur shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made.

35. The tendering Firm/Agency/Company shall be bound by the details furnished by him/her to the All India Institute of Medical Sciences (AIIMS), Jodhpur while submitting the tender or at subsequent stage. Upon selection of the tendering Firm/Agency/Company, if at any stage, the documents furnished by him/her is found to be false or the quality of the articles or rates are found of poor quality/different specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled at the discretion of competent authority and performance security shall be stand forfeited.
36. The firm should have an Office or Branch Office located at Jodhpur. Availability of a responsible person on call on all working days between 09.00 Hrs to 18.00 Hrs.
37. The attested copy of valid drug license (if applicable for any item given in requirement list) / import license from the State/Central Drug Controller for the manufacture/Import of the item quoted. If revalidation of drug license has been applied, copy of application to State Drug / Licensing authority may be attached. The application for renewal was made within time frame as per Drug and Cosmetic Act, 1940 as amended up to date and that has not been deleted by licensing authority.
38. Valid WHO-GMP Certificate (if applicable for any item given in requirement list), clearly indicating the products (Items) issued by Centre/State Drug Controller and should not have been issued more than five years ago (if applicable).
39. If the Local Authorised Dealer of any Manufacturing Company is participating in this Tender, he will allowed to be submit the Manufacturer's Companies duly certified Audited Accounts, Copy of Income Tax Return for Last Three Financial Years and Annual Turnover of not less than Rs. 30 Lakh. Rest document like Affidavit, EMD, TIN No., VAT No., Registration Certificate of the Firm shall be submitted by Local Authorized Dealer / Firm of his own.
40. The rate quoted by the participating Firm/Agency/Company should not be higher than the rates at which the items are being supplied by it to other Government Institutes/Ministries/Departments/PSUs. If subsequently it is found that the firm has supplied such items at higher rates to the All India Institute of Medical Sciences (AIIMS), Jodhpur, the excess amount shall be recovered from the Performance Security and/or from the pending bills of the firm along with a penalty of Rs. 500/- (Five Hundred) on firm on such occasion and shall be doubled on subsequent occasions.
41. Order shall be issued for tentative annual requirement on actual need basis. Bills in triplicate for the items supplied by the selected firm(s), should be raised for payment. Payment shall be released after deducting TDS as per Income Tax Rules and any other

deductions as per Government rules only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office and accepted. If any item is found to be defective, or not of the desired quality, the same shall be replaced immediately, for which no extra payment shall be made by AIIMS, Jodhpur.

42. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to AIIMS, Jodhpur.
43. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The Purchase Committee reserves all right to reject the goods if the same are not found in accordance with the required description / specifications and liquidates damages shall be charged.
44. The Specification and quantity of the item needed is mentioned in Financial Bid but it is approximate detail and is subject to increase/decrease at the discretion of the Purchase Committee of AIIMS, Jodhpur. The payment would be made for actual supply taken and no claim in this regard should be entertained.
45. If a tendering Firm/Agency/Company decides to withdraw from the bidding before the financial bids are opened, the AIIMS, Jodhpur shall have the authority to forfeit the EMD deposited with the technical bid.
46. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender failing which the tender will not be considered. The tendered must also mention whether the goods are imported / indigenous. Descriptive literature / catalogues must be attached with the tender in original failing which tender may be ignored.
47. The representative of quoted firm will have to place the samples of Glassware and Plastics (without indicating price, clear marking of firm/agency name in each of item) to the Purchase Committee of All India Institute of Medical Sciences (AIIMS), Industrial Area, Basni Phase - IInd, Jodhpur (Raj.) and in that case all the expenses will be borne by the quoted firm.
48. The Life period of any of the item supplied by the successful Bidder/Bidders (if applicable for any item given in requirement list) will have the minimum "Six Months Life" from the date of receipts of Item in AIIMS Jodhpur. In exceptional cases, where the material itself have less than Six Months Life will only be accepted by the AIIMS, Jodhpur after the consultation with the subject experts of the respective department. The 5%

Amount of the invoice value of the firm, if it is found that they have supplied less than "Six Months Life" items to AIIMS, Jodhpur shall be deducted. Loss or premature deterioration due to biological and/or other Factors during life span of Stores against the manufacture's standard warranty of such items shall be replaced by the Bidder on free of cost.

49. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.
50. Each page of the Tender Notice to be signed and stamped by the bidder in token of having accepted the same.
51. The AIIMS, Jodhpur reserves the right to place an order for supply of any items mentioned in the Financial Bid or otherwise, to any other firm(s) in emergency/unavoidable situation.
52. Details regarding item description, quantity, Company preference etc. has been given against each item in the Schedule of Requirement. Rates should strictly be quoted accordingly. Items where brand has not been indicated, rates should be quoted for best available/good quality product conforming to the prescribed/prevaling standards.
53. The Purchase Committee of AIIMS, Jodhpur shall go into all aspects including cost factors of major Glassware and Plastics and then decide for awarding of the tender, By quoting lower rates in respect of some items, a firm does not become entitled to awarding the contract in its favour of those item(s). In order to get selection / consideration in the panel of two or three vendors for awarding of contract (in case the contract is to be awarded to more than one vendor), the criteria of selection for awarding contract will be calculating/ comparing the rate of major items consumed by the AIIMS, Jodhpur throughout the year and the other method adopted, as deemed fit by the Tender Evaluation Committee. The firm has to provide samples for the items for evaluation of Purchase Committee. The committee will reject the quotations of the bidders whose quotation will not found of quality required by AIIMS, Jodhpur. **AIIMS, Jodhpur reserves the right to accept/ reject any quotation either in part or full without assigning any reason thereof**, or award the contract to different supplier(s), for different item(s), if feasible after considering the credentials, manufacturing, capability, quality and distribution rights of the item(s). The firm are, therefore, requested to attach their credentials in regard to supply of items and experience in the field, distribution rights and their annual turnover.

Administrative Officer,
AIIMS, Jodhpur
0291-2740329

Chapter - IV Contract Form**TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING.**

(Tenderer may use separate sheet wherever required)

S.No.	Details of the Firm/Bidder	Page No.	
1.	Name & Address of the Tenderer/ Concern		
2.	Whether the Firm is located in Jodhpur (Rajasthan).		
3.	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organisation		
4.	Details of the Earnest Money Deposit (EMD) worth Rs. 30,000 (Rs. Thirty thousand only)		
5.	Details of the cost of the Tender documents worth Rs. 1000 (Rs. One Thousand only)		
6.	Whether each page of NIT and its annexure have been signed and stamped		
7.	Whether Bidders have quoted for each and every item mentioned in Chapter V		
8.	List of Major Customer may be given on a separate sheet and proof of satisfactory supply, if any		
9.	Proof of the last three year's turnover of the firm which should not be less than Rs. Thirty Lakhs only continuously for the preceding three years		
10.	Permanent Account Number		
11.	Sale Tax Registration No.		
12.	TIN No. with Proof		
13.	Whether copies of authenticated balance sheet for the past three years enclosed		
14.	Any other information important in the opinion of the tenderer		

Note:

- **Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy(ies) of the document(s) are kept.**
- **In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

(Dated Signature of the Tenderer with stamp of firm)

Dated:

Place:

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspections by the AIIMS, Jodhpur. I/We shall be responsible for the cancellation of tender if samples are not up to mark.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

FORMAT FOR MANUFACTURER'S AUTHORISATION

To,
The "Director",
All India Institute of Medical Sciences (AIIMS) Jodhpur
Industrial Area, Basni Phase - IInd, Jodhpur (Raj.)

Dear Sir,

Ref. Your NIQ No _____, dated _____
 We, _____ who are proven and reputable manufacturers of _____ (*name and description of the Items offered in the Quotation*) having factories at _____, hereby authorise Messrs _____ (*name and address of the agent*) to submit a Quotation, process the same further and enter into a supply contract with you against your requirement as contained in the above referred Quotation Form for the above items manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. _____ (*name and address of the above agent*) is authorised to submit a tender, process the same further and enter into a supply contract with you against your requirement as contained in the above referred Quotation Form for the above items manufactured by us.

We also hereby confirm that we would be responsible for the satisfactory execution of supply contract placed on the authorised agent.

We also confirm that the price quoted by our agent shall not exceed than that which we would have quoted directly.

Yours faithfully,

[Signature with date, name and designation]

for and on behalf of Messrs _____

[Name & address of the manufacturers]

Note:-

1. This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
2. Original letter may be enclosed with Quotation Form during submission in the sealed cover.

Chapter - V**Financial Bids****List of Glassware and Plastics**

Sl. No.	Name of Items	Unit in which items to be procured	Approximate requirement of item in one year	Make/ Brand/ Specification	Rate per unit of items (Excluding Tax) (In Rs.)	TAX / VAT	Total Rate per Unit including VAT/TAX
1.	W.B.C. Pipette		132				
2.	96 well racked 1.2 ml tube system		30				
3.	Aluminium cap of McCartney bottle		3000				
4.	Aluminium foil		120				
5.	Autoclavable caps for tubes of different size		0				
6.	Beaker autoclavable 1000 ml		72				
7.	Beaker autoclavable 250 ml		84				
8.	Beaker autoclavable 500 ml		84				
9.	Beakers with spout, graduated, 100 ml		84				
10.	Beakers with spout, graduated, 2000 ml		60				

11.	Beakers with spout, graduated, 250 ml		90				
12.	Beakers with spout, graduated, 500 ml		108				
13.	Beakers, borosilicate / Pyrex, 1000 ml		24				
14.	Beakers, borosilicate / Pyrex, 2000 ml		24				
15.	Beakers, borosilicate / Pyrex, 250 ml		24				
16.	Beakers, borosilicate / Pyrex, 500 ml		24				
17.	Bell jar (big)		0				
18.	Bin Bags (50 in Each Pkt) 5.3 e		174				
19.	Bio-Waste Bags (Plastic Bags) Yellow, Red, Blue and Black (Size: 45 Ltr.)	Kg	30 Kg Each				
20.	Blood Lancet (100 Pcs.)		318				
21.	Blood smear slide 75 x 40 size		84				
22.	Bucket (20 ltr.)		150				
23.	Burette borosilicate 50 ml		360				
24.	Burette stands		360				

25.	C.V.P. Manometers		12				
26.	Centrifuge tube 50 ml, autoclavable, conical bottom		60				
27.	Circular cover glass		0				
28.	Clear Transparent disposable bags, autoclavable 12' (h) x 10' (h)		1620				
29.	Clear Transparent disposable bags, autoclavable 35' (h) x 20' (h)		360				
30.	Conical flasks (Erlenmeyer), narrow neck, Pyrex 2000 ml		72				
31.	Conical flasks (Erlenmeyer), narrow neck, Pyrex 5000 ml		12				
32.	Conical flasks (Erlenmeyer), narrow neck, wide mouth, Pyrex 100 ml		102				
33.	Conical flasks (Erlenmeyer), narrow neck, wide mouth, Pyrex 1000 ml		84				
34.	Conical flasks (Erlenmeyer), narrow neck, wide mouth, Pyrex 500 ml		24				

35.	Conical flasks (Erlenmeyer), Pyrex 100 ml		30				
36.	Conical flasks (Erlenmeyer), Pyrex 1000 ml		90				
37.	Conical flasks (Erlenmeyer), Pyrex 2000 ml		72				
38.	Conical flasks (Erlenmeyer), Pyrex 500 ml		72				
39.	Container (2 kg.)		60				
40.	Cover glass 20 x 40 size		96				
41.	Cover Slip (20 pkt.)		18				
42.	Cover Slip 22 x 22 mm Square Pack of 10 x 100 Nos.		150				
43.	Cover Slip 22 x 40 mm Pack of 10 x 100 Nos.		162				
44.	Cover Slip Blue Star (24 x 30 mm) 10 gm Pkt; Each Box of 20 Packets		0				
45.	Cryogenic storage box		780				
46.	Dilution bottles with screw caps, 160 ml	Packet	120 pkt				
47.	Dispensing glass bottles 120 ml	Packet	132 pkt				

48.	Disposable Blades for Rotatory Microtome		0				
49.	Durham's tubes		3000				
50.	Eppendorf tubes, autoclavable 1.2 ml		9060				
51.	Eppendorf tubes, autoclavable 2 ml		14460				
52.	ESR Pipettes - Disposable		240				
53.	Flasks, 1 liter		66				
54.	Funnels glass, diameter 100 mm, long stem		48				
55.	Funnels glass, diameter 100 mm, stem 50 mm		48				
56.	Glass bottles with polypropylene (autoclavable) screw caps, 1000 ml		90				
57.	Glass bottles with polypropylene (autoclavable) screw caps, 2000 ml		30				
58.	Glass bottles with polypropylene (autoclavable) screw caps, 500 ml		150				
59.	Glass Dropper (3 ml.)		372				
60.	Glass Dropper (1 ml.)		372				

61.	Glass petridishes - autoclavable 90mm x 15mm		3012				
62.	Glass rod for stirring 7 X 150 mm		144				
63.	Glass rod for stirring 8 X 200 mm		12				
64.	Glass slides 77 mm x 25 mm - 50 per box	Packet	5226 pkt				
65.	Haemoglobin Pipette (20 Micro Ltr.)	Pcs	138 pcs				
66.	Haemoglobin Tube (round)	Pcs	120 ppcs				
67.	Koplin Jar		132				
68.	Measuring cylinders (pour out), graduated, 10 ml		66				
69.	Measuring cylinders (pour out), graduated, 100 ml		66				
70.	Measuring cylinders (pour out), graduated, 250 ml		72				
71.	Measuring cylinders (pour out), graduated, 500 ml		66				
72.	Measuring cylinders (pour out), graduated, 50ml		36				

73.	Measuring cylinders graduated, 10 ml		30				
74.	Measuring cylinders graduated, 100 ml		30				
75.	Measuring cylinders graduated, 1000 ml		42				
76.	Measuring cylinders graduated, 500 ml		30				
77.	Measuring plastic Jugs (1000 ml) (Nursing)		12				
78.	Measuring plastic Jugs (250 ml) (Nursing)		12				
79.	Measuring plastic Jugs (500 ml) (Nursing)		12				
80.	Micro tips 0.5 - 20 ul		60000				
81.	Micro tips 1000 ul		45000				
82.	Micro tips 20 - 200 ul		75000				
83.	Micro titre plate, 96 wells		15144				
84.	Mortar (6 inches), porcelain/glass		18				
85.	Multipurpose stand		156				
86.	Nichrome loops 1-3 mm, 1 μ l		60				

87.	Nichrome loops 2mm (0.005 ml) calibrated		60				
88.	Nichrome loops 4mm (0.01 ml) calibrated		60				
89.	Nichrome straight wire		0				
90.	Pestle, porcelain/glass		12				
91.	Petri dish carrier		60				
92.	Petri dishes plain 17 X 100 mm borosilicate		642				
93.	Petri dishes, 15 x 90 mm borosilicate		60				
94.	Pipettes, 1 ml with 0.1 ml graduations		660				
95.	Pipettes, 10 ml with 1 ml graduations		960				
96.	Pipettes, 2 ml with 0.1 ml graduations		360				
97.	Pipettes, 5 ml with 0.5 ml graduations		960				
98.	Plain Vial (3 ml.) (100 pcs.)		8400				
99.	Urine container (Ordinary)	Pcs	8400 pcs				
100.	Urine container (sterile)		3600				
101.	Powder Funnels glass, diameter 100 mm		0				

102.	R.B.C. Pipette		132				
103.	Reagent Bottle Washing Brush		174				
104.	Reagent bottle, hollow, flat head, I/C stopper, 125 ml		180				
105.	Reagent bottle, hollow, flat head, I/C stopper, 250 ml		180				
106.	Reagent Glass bottles, Wide mouth, with screw cap & Teflon/rubber liner, 250 ml		360				
107.	Serum sample storage vials, 5ml, 3ml (Plastic)		27000 (5 ml) , 50400 (3 ml)				
108.	Slide staining Jar (Schiffederdecker type)		60				
109.	Slide staining rack (stainless steel)		36				
110.	Slides Blue Star (Frosted) Box of 50 Slides		0				
111.	Slides Sticker Pack of 100 Sheets A4		162				
112.	Stand for centrifuge tube		222				
113.	Sterile sample collector 30 ml (Plastic)		300				

114.	Sterile sample collector 50 ml (Plastic)		0				
115.	Sterile wooden stick		60				
116.	Stirrer		600				
117.	Test Tube (Borosil) (10 ml.) (100 Pcs.)		666				
118.	Test Tube (Borosil) (5 ml.) (100 Pcs.)		654				
119.	Test tube rack		456				
120.	Test Tube Size : 12 x 75 mm Without Rim Pack of 100 Pcs		444				
121.	Test Tube Size : 15 x 150 mm Without Rim Pack of 100 Pcs		444				
122.	Test Tube Stand 13 mm x 31 Places Pack of 4 Pcs.		300				
123.	Test Tube Stand 16 mm x 31 Places Pack of 4 Pcs.		300				
124.	Test Tube Washing Brush		294				
125.	Test tubes without rim borosilicate, 12 X 100 mm		30030				
126.	Test tubes without rim borosilicate, 15 X 125 mm		30				

127.	Test tubes without rim borosilicate, 18 X 150 mm		30				
128.	Test tubes without rim borosilicate, 12 x 150 mm		30				
129.	Test tubes without rim borosilicate, 20 x 150 mm		30				
130.	Thread for packing	Kg	6 Kg				
131.	Thumb press dispensing dropper / pasture pipette		300				
132.	Tiles porcelain (4 X4 inches)		300				
133.	Tissue homogenizer		12				
134.	Two shelves folding stand		30				
135.	Universal bottles, 28 ml		60				
136.	Vaccum tubes EDTA		10020				
137.	Plain Vaccum tubes with Gel		6300				
138.	Vaccum tubes for Blood sugar (NaF coated)		6300				
139.	Vaccum tubes with citrate		0				
140.	Viscoelastic subs. HPMC PFS or vials		3000				

141.	Volumetric flasks with glass stopper, 10 ml		60				
142.	Volumetric flasks with glass stopper, 250 ml		66				
143.	Volumetric flasks with glass stopper, 50 ml		60				
144.	Volumetric flasks with glass stopper, 500 ml		66				
145.	Volumetric flasks, Grade A, 10 ml		60				
146.	Volumetric flasks, Grade A, 250 ml		60				
147.	Volumetric flasks, Grade A, 500 ml		60				
148.	Washing bottles (plastic with nozzle)		210				
149.	Watch Glass (Borosil) (10 pcs.)		0				
150.	Wood Stick (1000 pcs.)		6				
151.	Centrifuge tube 10 ml, autoclavable, conical bottom		900				
152.	centrifuge tube 20 ml, autoclavable, conical bottom		600				
153.	centrifuge tube 50 ml, autoclavable, conical bottom		300				

154.	Aliquot 2ml,5 ml(1000 pack)		12				
155.	Test tube holder		390				
156.	Glass basin for discarding tips		30				
157.	Glass rod (thin)		48				
158.	Parafilm		6				
159.	Plain red top vaccuum tube (without gel)		1200				
160.	Plastic tiles with square markings for slide grouping		36				
161.	Test Tube Stand (10 ml.)		120				
162.	Slide Stand		60				
163.	Beaker Plastic (500 ml.)		84				
164.	Test tube Stand 12,16,18,20,24 Two accommodate baccutiners 5 ml tube , 50 ml tube		300				
165.	Polybags of red, yellow and black color with biohazard mark, size for 40 liter & 15 ltr bins	Kg	50 Kg Each Colour				
166.	Plastic Apron		4				
167.	Gumboots		4				
168.	Heavy duty gloves (of thick rubber)		6				

169.	Face shields		2				
170.	Black adhesive tape	Rolls	50 rolls				
171.	Sharp containers 1.5 Qt		60				
172.	Hub cutters		60				
173.	Blue, White, Red, Yellow & Black open bins of 8-10 liter capacity each to be fitted on procedure & nursing trolleys		40 Each Color				

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

Authorized signatory of the bidder with seal.

Note: The requirement given for any item is only tentative. The order will be given in phase manner as per requirement of the institute. It may increase or decrease by the institute