

# Short term tender

For

## Air Ventilation fans for UPS Rooms of ESS-1&2

NIT No. : Admn/Tender/02/2016-AIIMS.JDH.

NIT Issue Date : 07<sup>th</sup> April 2016

Last Date of Submission : 18<sup>th</sup> April 2016 at 03:00 PM.



## All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telephone: 0291- 2012978, email: [aoadmin@aiimsjodhpur.edu.in](mailto:aoadmin@aiimsjodhpur.edu.in)

[www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in)

*Short term tender for: Air Ventilation fans for UPS Rooms of ESS-1&2 at AIIMS, Jodhpur*

**ALL INDIA INSTITUTE OF MEDICAL SCIENCE, JODHPUR.  
NOTICE INVITING TENDER**

01	Name of work	Air Ventilation fans for UPS Rooms of ESS-1&2 at AIIMS, Jodhpur.
02	Tender No.	Admn/Tender/02/2016-AIIMS.JDH
03	Contract period	01 Months
04	Estimated Cost	Rs. 2,50,000
05	Earnest money deposit	Rs. 5,000/-
06	Performance Security	10% of Tendered Cost
07	Cost of tender Fees (Non - refundable)	Rs.1,000/- (Rupees one thousand only)
08	Tender documents will be issued from	Download from Institute Website i.e. <a href="http://www.aiimsjodhpur.edu.in">www.aiimsjodhpur.edu.in</a>
09	Last date and time place of submission	18 <sup>th</sup> April, 2016, 03:00 PM at Administration Block, Medical College, AIIMS, Jodhpur.
10	Date time and place of tender opening	18 <sup>th</sup> April, 2016, 04:30 PM in the Conference Hall, Medical College, AIIMS, Jodhpur

Please read carefully the notes given with the tender Notice.

**Administrative Officer  
AIIMS, Jodhpur**

*Short term tender for: Air Ventilation fans for UPS Rooms of ESS-1&2 at AIIMS, Jodhpur*

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family welfare, Government of India, invites sealed short term tenders for Air Ventilation fans for UPS Rooms of ESS-1&2 at AIIMS, Jodhpur. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S.No.	Work Description	Estimated value of tender
1	Air Ventilation fans for UPS Rooms of ESS-1&2.	Rs.2,50,000/-

(Refer Details as per Annexure)

Quotation should be sealed and superscripted with tender number and address to:

**“Administrative Officer”**  
**All India Institute of Medical Sciences, Jodhpur**  
**Basni, Phase-II**  
**Jodhpur-342005,Rajasthan”**

The sealed quotations should reach the Institute, latest by 18<sup>th</sup> April, 2016 at 03:00 PM and it will be opened on same day at 04:30 PM in the Conference Hall, Medical College, AIIMS, Jodhpur in the presence of the bidder(s) or their authorized representative(s), who will be present at the scheduled date and time.

**Term & Conditions**

- 1. Preparation and Submission of Tender:** The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers “Technical Bid for Air Ventilation fans for UPS Rooms of ESS-1&2” and “Financial Bid for Air Ventilation fans for UPS Rooms of ESS-1&2”. Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as “**Short term tender for Air Ventilation fans for UPS Rooms of ESS-1&2**”.
- 2. Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 5,000/- (Rupees Five Thousand only) by way of demand drafts only. The demand drafts shall be drawn in favour of “**All India Institute of Medical Sciences, Jodhpur**”. The demand drafts for earnest money deposit must be enclosed in the envelope containing the technical bid. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.
  - a) Request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the respect of any previous work will not be entertained.
  - b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.

- c) The tender without Earnest Money and tender fee will be summarily rejected. The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
- d) The EMD, in case of unsuccessful Bidders shall be retained by the AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by the AIIMS, Jodhpur on the EMD.
- 3. Tender Fee:** Tender fee will be Non-refundable amount of Rs. 1,000/- (Rupees One Thousand only) by way of demand drafts only. The demand drafts shall be drawn in favour of “**All India Institute of Medical Sciences, Jodhpur**”.
- 4. Eligibility Criteria:** To qualify in the Technical Bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria: -
- Technical Documents to be submitted:-**
- Name of the Firm / Company.
  - Full postal address with telephone Number.
  - Name, Address and Telephone numbers of the Directors / proprietors and Chief Executive of the firm / company.
  - Duly filled format of Technical Bid as per Annexure –I.
  - Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
  - Copies of certificates/allotment letter of Service Tax and PAN Number/GIR.
  - Copy of Sales tax / VAT registration certificate.
  - Tender fee in the form of DD of Rs. 1,000(Rupees One thousand only)
  - Demand Draft/ Banker Cheque/ Bank Guarantee from a commercial bank** of Rs. 5,000/- (Rupees Five Thousand only) towards EMD.
- 5. Rate :** Rate should be quoted in Indian Rupees (INR) on DOOR Delivery Basis at AIIMS, Jodhpur, Rajasthan, inclusive of all the Charges, with break-ups as:
- Basic Cost.
  - VAT/CST.
  - Total Cost (F.O.R. at AIIMS, Jodhpur).
- 6. Opening of Tender:** The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending on the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification. The late received tenders by the AIIMS, Jodhpur will be ignored. Further, the AIIMS, Jodhpur does not accept any liability and responsibility for the tenders in case the same are not properly sealed and marked and/or sent as above.

- 7. Specification:** The tenderers must confirm in writing that the goods supplied & installed by them shall be as per specification of goods mentioned in Annexure – II and in case of any variation, the contract shall be liable to cancel immediately. The Security cum Performance Guarantee will also be forfeited.
- 8. Quality of goods:** The firm will be entirely responsible for quality of supplied/ installed goods. The supplier should replace the rejected/ damaged stores within 10 days, failing which legal action will be taken as deemed fit by the Institute.
- 9. Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.  
In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
- 10. Warranty / Guarantee:** Bidder must provide one **(01) year** comprehensive on-site warranty and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods.
- 11. Authority of person signing document:** - A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the AIIMS, Jodhpur may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.
- 12. Installation:** All the work shall be completed within **30 days** from the date of issue of work order by the Institute. All the aspects of safe installation shall be the exclusive responsibility of the supplier. If the supplier fails to complete the work on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10 % of the total order value.
- 13. Signing the Contract:** - The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 100/- (Rs. One Hundred only) along with performance security within fifteen days of the issue of the Letter of notification of award. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.

**14. Performance Security:** The successful tenderer will be required to furnish a Performance Security Deposit of 10% of contract value after receiving work order in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Jodhpur**" which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee period) under the contract.

**15. Arbitration:** The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on the both parties.

**16. Payment Term:** The Bill in triplicate may be send to this office for settlement after satisfactorily delivery & Installation of the goods. The bill should have full particulars of the items.

No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work.

The Contractor shall submit the bill only after supply, Installation and commissioning of the material to the satisfaction of the AIIMS, Jodhpur. The case of issuing sanction and passing of bill for payment will be initiated on receipt of a pre-receipted invoice from the Contractor. No payment will be made for goods rejected.

**17. Breach of Terms and Conditions:** In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the EMD shall also stands forfeited.

**18.** The Tenderers should furnish a copy of S.T. /C.S.T./VAT registration number. Tenders not complying with this condition will be rejected.

**19.** VAT/ Taxes if payable extra should be clearly mentioned otherwise no VAT/Taxes charges will be paid.

**20.** The items will have to be supplied at Institute site. No transportation/ cartage charges will be provided for the same.

**21.** The Income-tax as applicable shall be deducted from the bill unless exempted by the Income-tax Department.

**22.** Bidder shall submit a copy of the tender document and addendum/corrigendum thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.

*Short term tender for: Air Ventilation fans for UPS Rooms of ESS-1&2 at AIIMS, Jodhpur*

23. After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.
24. **Legal Jurisdiction:** Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
25. **Applicable Law:** The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.

**Administrative Officer  
AIIMS, Jodhpur**

**Annexure – I**

**Technical Bid**

(In Separate sealed cover-I super scribed “Technical Bid”)

1. Name of Firm/ Contractor/ Supplier	
2. Name of the owner(s) Partners (Attach detail of all Partners)	
3. Complete Address	
4. Telephone no & Email Id	
a. Residence:	
b. Office:	
c. Mobile:	
d. Email Id:	
5. Details of EMD No. Date, Amount, and Bank name	
6. Details of Tender Fee No. Date, Amount, and Bank name	
6. Whether the firm/ agency is registered, attached copy of the certificate of registration	
7. Service Tax Number	
8. PAN Number	
9. VAT No. (enclose the attested copy of VAT Certificate)	

Along with Stamp of Firm/Company

(Signature of the Bidder)



**Annexure – II**

**Financial Bid**

**Name of Work - Air Ventilation fans for UPS Rooms of ESS-1&2 at AIIMS, Jodhpur.**

S.No	Details of Item	Make	Qty	Rate	Amount (Rs)
1.	Providing Wall mounted axial flow fan with MS casing and synthetic enamel paint with following specifications- Fan- 965mm dia. Impeller- Aluminum alloy with synthetic enamel paint. Motor- 3-phase, 6pole, 2.2kW, 3HP, 960RPM, 50Hz $\pm 5\%$ , 415V $\pm 10\%$ with F-class insulation. Minimum discharge of 25000m <sup>3</sup> /hrs.	KRUGER/ MARATHON or equivalent	3 nos.		
2.	Providing 16Amp TPN, 415Volt, AC MCB with short circuit breaking capacity of 10kA.	SCHNEIDER/ LEGRAND/ HAVELLS/	3 nos.		
3.	Providing 6sqmm P.V.C. insulated FRLS 1.1 KV grade copper conductor.	POLYCAB/ FINOLEX/ RRKABLE	4 coils		
4.	Providing (1/2)inch PVC casing & capping	POLYCAB/ FINOLEX	50pc.		
5.	Providing 6mm PVC clip (dobli)	ANY ISI MAKE	2 pkg.		
6.	Providing 1 1/2 inch wooden screw for above PVC clip	ANY ISI MAKE	2 pkg.		
7.	Fixing of above axial flow fan including all required civil and finishing work including stone cutting, plastering etc.	N.A	3 job		
<b>Total</b>					

**(L1 will be decided on composite basis)**

**Note:- (Bidder must submit Financial Bid in separate envelope and clearly mention Financial Bid in Bold letters in the top of the envelope and strictly as per the format given above only)**

1. I/We have gone through the terms & conditions as stipulated in the tender and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.
3. Quantity mentioned above is tentative, it may increase or decrease as per site requirement.

Date:

Name :

Place:

Business Address :

Signature of Bidder :

Seal of the Bidder :