

**Short – term tender
For
Providing and Fixing Aluminum Partitions for
creation of additional space for dental chairs in A-
Block, Second Floor, OPD Building at AIIMS
Jodhpur.**

NIT No. : AIIMS-JDH/ SE/Short-term /2020-21/01

Issue Date : 16th July, 2020

Last Date of Submission : 23th July, 2020 upto 03:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telefax: 0291- 2740741, email: saxenap@aiimsjodhpur.edu.in

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**Superintending Engineer
AIIMS, Jodhpur**

NOTICE INVITING TENDER**ALL INDIA INSTITUTE OF MEDICAL SCIENCE, JODHPUR
NOTICE INVITING TENDER**

1.	Name of work	Providing and Fixing Aluminum Partitions for creation of additional space for dental chairs in A-Block, Second Floor, OPD Building at AIIMS Jodhpur.
2.	Tender No.	AIIMS-JDH/ SE/Short-term /2020-21/01
3.	Work period	Forty Five (45) days
4.	Estimated Cost	Rs.3,29,301/-
5.	Earnest money deposit	Rs. 6,586/-
6.	Performance Security	@ 5 % of contract value
7.	Security deposit	@ 5 % of contract value
8.	Tender documents	Download from following websites- www.aiimsjodhpur.ac.in http://eprocure.gov.in
9.	Last date and time of online submission of tender	16-07-2020 upto 03:00 PM
10.	Last date, time and place of submission of hard copy of EMD	23-07-2020 upto 03:00 PM at Engineering Department, 2nd Floor, Medical College, AIIMS Jodhpur.

❖ **Please read carefully the notes given with the Tender Notice.**

**Superintending Engineer
AIIMS, Jodhpur**

**Short – term Providing and Fixing Aluminum Partitions for
creation of additional space for dental chairs in A-Block,
Second Floor, OPD Building at AIIMS Jodhpur.**

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare Institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites online bids in Percentage rate for short-term tender for providing and Fixing Aluminium Partitions for creation of additional space for dental chair in A-block, Second Floor, OPD Building at AIIMS-Jodhpur as per terms & conditions mentioned below.

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
2. The complete bidding process is online. Bidders should be possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at 0291-2740741.
3. Bidder/Service Provider are advised to follow the instructions provided in the ‘Instructions to the service providers/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>’.
4. Bid documents may be scanned with 100 dpi with black and white **option** which helps in reducing size of the scanned document. **EMD Payment:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 6,586/- (Rupees Six Thousand Five Hundred Eighty Six Only)** by way of demand drafts or Bank Guarantee (valid upto 180 days from submission) only payable at Jodhpur. The Demand Drafts or Bank Guarantee shall be drawn in favour of “**All India Institute of Medical Sciences, Jodhpur**”. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidders, it would be returned after award of the contract. **The Demand Drafts or Bank Guarantee for EMD must deliver to AIIMS, Jodhpur on or before the last date of submission of bid.**
 - a) Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Bidder fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
 - b) The Firm who are registered with Micro Small Medium Enterprises (MSME) / National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD only (Copy of registration must be provide along with technical bid). No other relaxation shall be allowed.
 - c) The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.
5. **The Hard Copy of original instruments in respect of earnest money deposit must be delivered to the AIIMS, Jodhpur on or before the last date of submission of bid. The bid submitted without EMD will be summarily rejected.**
6. **Submission of Tender:**
The tender shall be submitted online in two part, viz. Technical Bid and Financial Bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

- ✓ **The offers submitted by Fax/e-Mail or any other means (other than CPP portal) shall not be considered. No correspondence will be entertained in this matter.**

Technical Bid

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

- a) **The Technical Bid should be accompanied by Demand Draft of an amount of Rs. 6,586/- (Rupees Six Thousand Five Hundred Eighty Six Only). The Demand Draft of EMD should be prepare separately and drawn in favor of *All India Institute of Medical Sciences, Jodhpur* (valid upto 180 days from the last date of submission of bid) payable at Jodhpur or certificate of EMD exemption as per above.**
- b) Copy of constitution or legal status of the Bidder Manufacturer / Sole proprietorship/ Firm /Agency etc.
- c) Copy of Income Tax Return Acknowledgement for last Three years.
- d) Copy of PAN Card.
- e) Copy of GST Registration.
- f) Certificates as per Annexure- III, IV, V, VI, VII & VIII.
- g) Duly signed tender document, all the annexures, corrigendum / addendum (if any) and all the supporting documents (to be attached with the bid).

II. Financial Bid

Price bid Form [As per BOQ, Digitally signed] – Price must be quoted as per format specified; failing which tender shall be summarily rejected.

**Superintending Engineer
AIIMS, Jodhpur**

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, JODHPUR

(On company / firm's letterhead)

Percentage Rate Bid for works:

Short-term tender for providing and Fixing Aluminium Partitions for creation of additional space for dental chair in A-block, Second Floor, OPD Building at AIIMS-Jodhpur .

TENDER

I/We have read and examined the notice inviting tender, all the Annexures, specifications applicable, General Conditions of Contract, Financial Bid and other documents and rules referred to in the tender document for the work.

I/We hereby tender for the execution of the work in accordance and in all respects with the specifications and instructions in writing referred to General Conditions of Contract with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for from the due date of its opening of technical bid and not to make any modification in its terms and conditions.

A sum of **Rs. 6,586/- (Rupees Six Thousand Five Hundred Eighty Six Only)** is hereby forwarded in **Demand Draft** of a scheduled bank /**Bank Guarantee** issued by a scheduled bank as earnest money (valid upto 180 days from submission) payable at Jodhpur. A copy of earnest money in receipt Demand Draft of a scheduled bank/Bank Guarantee issued by a scheduled bank / EMD exemption certificate is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said Director, AIIMS, Jodhpur or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that Director, AIIMS, Jodhpur or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in all the conditions of the tender form. Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work. I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/ we shall be debarred for tendering in **AIIMS, Jodhpur** in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated

Witness:

Signature of Contractor:

Postal Address:

Address:

Occupation:

General Conditions of Contract

- 1) The tender should be submitted through CPP portal online only on or before the last date of tender. Any tender received off-line cannot be entertained in any respect.
- ✓ ***The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.***
- 2) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- 3) **EMD Payment:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 6,586/- (Rupees Six Thousand Five Hundred Eighty Six Only)** by way of demand drafts or Bank Guarantee (by any of the nationalized bank only). The demand drafts or Bank Guarantee shall be drawn in favour of “All India Institute of Medical Sciences, Jodhpur”. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. The demand drafts or Bank Guarantee for EMD must deliver to AIIMS, Jodhpur on or before last date/time of Bid Submission. Validity of EMD must be atleast 90 days from the date of issue.
- 4) Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Bidder fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- 5) The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid).
- 6) The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.
- 7) Right to issue and to accept or reject any or all tenders without assigning any reason thereof is reserved by the Competent Authority.
- 8) **Award of Contract:** The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technical and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder.
- 9) **Signing of Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 500/- (Rs. Five Hundred only) within fifteen days of the issue of the Letter of notification of award along with performance security. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.
- 10) **Performance bank guarantee:**
 - (i) The contractor shall submit an irrevocable Performance Guarantee of 5% (Five percent) of the tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within period specified in Schedule ‘F’ from the date of issue of letter of acceptance. This period can be further extended by the Engineer-in-Charge up to a maximum period as specified in schedule ‘F’ on written request of the contractor stating the reason for delays in procuring the Performance Guarantee, to the satisfaction of the Engineer-in-Charge. This guarantee shall be in the form of Cash (in case guarantee amount is less than Rs. 10,000/-) or Deposit at Call receipt of any scheduled bank/Banker’s Cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay Order of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India

- in accordance with the form annexed hereto. In case a fixed deposit receipt of any Bank is furnished by the contractor to the Government as part of the performance guarantee and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the Government to make good the deficit.
- (ii) The Performance Guarantee shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest..
- (iii) The Engineer-in-Charge shall not make a claim under the performance guarantee except for amounts to which the President of India is entitled under the contract (not withstanding and/or without prejudice to any other provisions in the contract agreement) in the event of:
- (a) Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in-Charge may claim the full amount of the Performance Guarantee.
- (b) Failure by the contractor to pay President of India any amount due, either as agreed by the contractor or determined under any of the Clauses/Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer-in-Charge.
- (iv) In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the President of India.
- 11) The person/persons whose tender(s) may be accepted (hereinafter called the contractor) shall permit Government at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 5% of the gross amount of each running and final bill till the sum deducted will amount to security deposit of 5% of the tendered value of the work. Such deductions will be made and held by Government by way of Security Deposit unless he/they has/have deposited the amount of Security at the rate mentioned above in cash or in the form of Government Securities or fixed deposit receipts. In case a fixed deposit receipt of any Bank is furnished by the contractor to the Government as part of the security deposit and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the Government to make good the deficit. The SD shall be returned to the contractor after completion of all contractual obligations.
- 12) **Authority of person signing document:** A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Director, AIIMS, Jodhpur may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.
- 13) **Right of acceptance:** The Director, AIIMS, Jodhpur reserve the right to accepting the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The Director, AIIMS, Jodhpur reserve the right to reject any or all tenders / quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained
- 14) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.

- 15) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- 16) Copy of authorized dealership certificate.
- 17) Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with technical bid.
- 18) Copy of Income Tax Return Acknowledgement for last Three years.
- 19) Copy of PAN Card Registration.
- 20) Copy of GST registration certificate.
- 21) Bidder shall submit TAX invoice for the material to be supplied along with lot number mentioned on it.
- 22) The quantities are approximate and are liable to change up to any extent on either side. The Engineer-in-Charge reserves right to order deviation from the quantities mentioned in the tender. The contractor shall supply the additional quantity on the rates quoted in the tender documents irrespective of deviation limit mentioned elsewhere in the agreement. The contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derive from the execution of supply in full as mentioned in tender but which did not derive any consequence of the full supply of material mentioned in tender not having been ordered.
- 23) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- 24) All T&P, Scaffoldings, Instruments/Meters for required for execution of the work shall be arranged by the etc. along with all the accessories in sufficient number as required.
- 25) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- 26) **The firm should not be black listed by any Govt. Agency/Dept.**
- 27) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- 28) **Time period for completion of work** – Within 15 days from the issue of the Purchase order.
- 29) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- 30) **Payment Terms:** Payment will be only after satisfactorily delivery & inspection of material by the AIIMS Jodhpur.
- 31) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- 32) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- 33) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**Superintending Engineer
AIIMS, Jodhpur**

Annexure – I Technical Specifications

S. No	Description of work	Unit	Qty.
1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / p.C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : For fixed portion : Powder coated aluminium (minimum thickness of powder coating 50 micron)	kg	413.260
2	For shutters of doors, windows & ventilators including providing and fixing hinges/ pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene gasket required (Fittings shall be paid for separately) : Powder coated aluminium (minimum thickness of powder coating 50 micron)	kg	49.130
3	Providing and fixing 12 mm thick pre-laminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade 1 Type-II, in paneling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on both sides	sqm	47.530
4	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5 mm thickness (weight not less than 12.50 kg/ sqm)	Sqmt.	36.26
5	Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : 125 mm	each	4.00
6	Providing and fixing bright finished 100 mm mortice lock with 6 levers without pair of handles of approved quality for aluminium door, with necessary screws etc complete as per direction of Engineer- in-charge	each	2.00
7	Extra for providing heavy sheet float glass panes instead of ordinary float glass in glazed doors, windows and clerestory window shutters. (Area of opening for glass panes excluding portion inside rebate shall be measured): 5.0 mm thick instead of 4 mm thick.	Sqmt.	58.33

**Superintending Engineer
AIIMS, Jodhpur**

Annexure - II
Details of the Bidder / Bidder

S. No.	Details of the Bidder / Bidder
1.	Name of Firm /Service provider / service provider
2.	Complete Address:
3.	Name of Proprietor/ Partner/ Managing Director / Director.
4.	State clearly whether it is sole proprietor or partnership firm or a company or a Government Department or a Public Sector Organization
5.	Details of Earnest Money Deposit (EMD) (Yes / No) DD No.: Dated: Drawn on Bank: Amount: (Rupees.....)
6.	Whether each page of NIT and its annexure have been signed and stamped
7.	Whether the firm is a registered firm Yes/No (attached copy of certificate).
8.	Copy of GST Registration
9.	Permanent Account No. (Copy must be provided)
10.	Copy of Income Tax Return Acknowledgement for last Three years
11.	Any other information, if necessary
12.	Name and address of service centre at/ nearby Jodhpur
13.	Official Email ID
14.	Contact No.

❖ **Note: All pages should be numbered & indexed.**

Date:
Place:

Name :
Business Address:
Signature of Bidder:
Seal of the Bidder:

Annexure-III
UNDERTAKING
(To be submitted on letter head of the company / firm)

I hereby certify that the above firm has not been ever blacklisted by any Central / State Government / Public Undertaking / Institute on any account.

I also certify that firm will supply the item as per the specification given by Institute and also abide all the terms and conditions stipulated in tender.

I also certify that the information given in the bid is true and correct in all aspects and if in any case at a later date it is found that any detail/s provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Institute may imposed any action as per NIT rules.

Date:
Place:

Name :
Business Address :
Signature of Bidder :
Seal of the Bidder :

ANNEXURE –IV
TENDER ACCEPTANCE CERTIFICATE
(On letter head of company /firm)

To,
The Director,
All India Institute of Medical Sciences,
Jodhpur (Raj.)

Ref.: Your NIT No.: AIIMS-JDH/SE/Short-term/2020-21/01 due on 23-07-2020

I / We, the undersigned have examined the above mentioned Tender Enquiry Document, including amendment / corrigendum (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver in conformity with your above referred document for the sum as shown in the Price Schedules (BoQ) uploaded herewith and made part of this bid. If our bid is accepted, we undertake to supply the items / services for which tender has been concluded, in accordance with the delivery schedule specified in the Schedule of Requirements. We further confirm that, if our bid is accepted, we shall provide you with a Performance Security of required amount in an acceptable form as mentioned in your NIT. We agree to keep our bid valid for a period of 180(one hundred eighty) days for acceptance as required in your NIT Document, read with modification, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal Agreement / Contract is executed; this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. We further understand that you are not bound to accept the lowest or any bid you may receive against your above referred advertised tender enquiry. We confirm that we do not stand deregistered/banned/blacklisted by Central / State Govt. / Ministries / Departments /PSU etc. We confirm that we fully agree to the terms and conditions specified in above mentioned Tender Enquiry Document, including amendment / corrigendum, if any.

We hereby certify that if at any time, information furnished by us is proved to be false or incorrect; we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the Bid Security / Performance Security.

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in AIIMS organization in future forever. Also, if such a violation comes to the notice of the institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/ Performance Guarantee.

(Scanned copy to be uploaded at the time of submission of bid alongwith the technical bid)

Name: _____

Business _____

Address: _____

Place: _____

Date: _____

CHECK LIST
FOR DOCUMENTS REQUIRED TO BE UPLOADED WITH TECHNICAL BID

S. No.	Documents required	Compliance (to be ticked as attached)
1.	EMD of Rs. 6,586/- or E.M.D. exemption certificate, if any. (Attached)	Yes / No
2.	Copy of Income Tax Return Acknowledgement for last Three years (Attached)	Yes / No
3.	Copy of PAN Card. (Attached)	Yes / No
4.	Copy of GST Registration. (Attached)	Yes / No
5.	General Conditions of contracts (Read and Accepted)	Yes / No
6.	Annexure- I (technical specifications) (Read and Accepted)	Yes / No
7.	Annexure - II (Details of bidder/s) (Filled and Attached)	Yes / No
8.	Annexure- III (Undertaking) (Read, Accepted and Attached)	Yes / No
9.	Annexure- IV. (Tender acceptance certificate)) (Read, Accepted and Attached)	Yes / No

Signature of Bidder(S) with Seal

ANNEXURE –V
PROFORMA FOR EARNEST MONEY (BANK GUARANTEE)

WHEREAS, contractor..... (Name of contractor) (Hereinafter called "the contractor") has submitted his tender dated..... (Date) for the construction of..... (Name of work) (Hereinafter called "the Tender") KNOW ALL PEOPLE by these presents that we (Name of bank) having our registered office at..... (Hereinafter called "the Bank") are bound unto..... (Name and division of Executive Engineer) (Hereinafter called "the Engineer-in-Charge") in the sum of Rs..... (Rs. in words) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this..... day of20....

THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in Charge:
 - (a) Fails or Refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required; OR
 - (b) Fails or Refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor.

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of first written demand, without the Engineer-in-Charge having to substantiate his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date* after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE.....

SIGNATURE OF THE BANK

WITNESS.....

SEAL

(SIGNATURE, NAME AND ADDRESS)

*Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.

ANNEXURE –VI
FORM OF PERFORMANCE SECURITY (GUARANTEE)

1. In consideration of the Director, AIIMS, Jodhpur (hereinafter called “The Government”) having offered to accept the terms and conditions of the proposed agreement between _____ and _____ (hereinafter called “the said Agreement”) having agreed to production of an irrevocable Bank Guarantee for Rs. _____ (Rupees _____ only) as a Security/Guarantee from the contractor(s) for compliance of his obligation in accordance with the terms and conditions in the said agreement.
We _____ (hereinafter referred to as Bank) hereby (Indicate the name of the Bank) undertake to pay to the Government an amount not exceeding Rs. _____ (Rupees _____ only) on demand by Government .
 2. We _____ do hereby undertake to pay the (Indicate the name of the Bank) amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor (s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____ only)
 3. We the said bank undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.
 4. The payment so made by us under this bond shall be valid discharge of our liability for payment thereunder and the contractor (s) shall have no claim against us for making such payment.
 5. We _____ further agree that the guarantee herein contained (Indicate the name of Bank) shall remain in full force and effect during the period that would be taken for the performance of the said agreement and it shall continue to be enforceable till all the dues of the government under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till Engineer-in-charge on behalf of the Government, certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor (s) accordingly discharges this guarantee.
 6. We _____ further agree with the Government that the (Indicate the name of Bank) Government shall have the fullest liberty without our consent, and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor (s) and to forebear or enforce any of the terms and conditions relating to the said agreement & we shall not be relieved from our liability by reasons of any such variation or extension being granted to the said contractor (s) or for any forbearance, act of omission on that part of the Government or any indulgence by the Government to the said contractor (s) or by any such matter or thing whatsoever which under the law relating to sureties would , but for this provision, have effect of so relieving us.
 7. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor (s).
 8. We _____ lastly undertake not to revoke this (Indicate the name of Bank) guarantee except with the previous consent of the Government in writing
 9. This guarantee shall be valid upto _____ unless extended on demand by Government
Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to. (Rs. _____ Only)
and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this Guarantee all our liabilities under the Guarantee shall stand discharged.
- Dated the _____ day of _____ For _____

(Indicate the name of bank)