

Tender

For

**Comprehensive Annual Maintenance Contract for 07nos.
of lifts at Residential Complex, AIIMS, Jodhpur**

At

All India Institute of Medical Sciences, Jodhpur

NIT Issue Date	: 04th September, 2017
NIT No.	: Admn/Tender/161/2017-AIIMS.JDH
Pre-Bid Meeting	: 14th September, 2017 at 03:00 PM
Last Date of Submission	: 16th October, 2017 at 03:00 PM
Bid opening	: 17th October, 2017 at 03:00 P.M

Tender documents may be downloaded from institute's web site www.aiimsjodhpur.edu.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app>



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur, Rajasthan-342005.

Telephone: 0291- 2012978, email: procurement@aiimsjodhpur.edu.in

www.aiimsjodhpur.edu.in

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, JODHPUR**NOTICE INVITING TENDER**

S. No.	Particular	Remarks
01	Name of work	Comprehensive Annual Maintenance Contract for 07nos. lifts at Residential Complex, AIIMS, Jodhpur.
02	Tender No.	Admn/Tender/161/2017-AIIMS.JDH
03	Contract period	01 year
04	Estimated Cost	Rs. 18,88,210/-
05	Earnest money deposit	Rs. 37,770/-
06	Tender documents	Download from www.aiimsjodhpur.edu.in , http://eprocure.gov.in . Online submission on http://eprocure.gov.in
07	Pre-bid meeting	14 th September 2017, 03:00 PM at Committee room, Administration Block, Medical College, AIIMS, Jodhpur.

Please read carefully the notes given with the tender Notice.

**Administrative Officer
AIIMS, Jodhpur**

ALL INDIA INSTITUTE OF MEDICAL SCIENCES JODHPUR

NOTICE INVITING TENDER

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online bids in two bid system for Comprehensive Annual Maintenance Contract for 07nos. lifts at Residential Complex, AIIMS, Jodhpur. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S. No.	Details of items	Make of lifts installed	Unit	Qty. (A)	EMD (In Rs.)
1.	Upgradation & running of ThyssenKrupp make 13 passengers, 05stops-05opening, Lifts installed for PG hostel & Type-II quarters at Residential complex, AIIMS, Jodhpur. Including all required material, spares, consumables, T&P and labour and service charge (as per govt. norms) required for proper operation. Complete in all respect.	Thyssen Krupp	each	03	37,770/-
2.	Upgradation & running of ThyssenKrupp make 13 passengers, 06stops-06opening, Lifts installed for Boys Hostel & Girls Hostel at Residential complex, AIIMS, Jodhpur. Including all required material, spares, consumables, T&P and labour and service charge (as per govt. norms) required for proper operation. Complete in all respect.	Thyssen Krupp	each	04	
3.	Comprehensive annual maintenance of 13 passengers, 05stops-05opening lifts at PG hostel. Including material, spares, consumables, T&P, labour and services required for proper operation of lifts	Thyssen Krupp	each	03	
4.	Comprehensive annual maintenance of 13 passengers, 06stops-06opening lifts at Boys hostel & Girls Hostel. Including material, spares, consumables, T&P, labour and services required for proper operation of lifts.	Thyssen Krupp	each	04	

Instructions for the Bidder/ The service provider/ Bidders:-

- Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**
- The complete bidding process is online. Bidders should be possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at 0291-2740741.
- Bidder/service provider are advised to follow the instructions provided in the 'Instructions to the service providers / Bidders for the e-submission of the bids online only through the**

Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>'.

4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. **Criteria of eligibility:** Bidder who fulfill following requirement shall be eligible to apply. Joint ventures are not accepted:
 - a. Proof of registration with Govt. / Semi Govt. organization like railways, PWD, CPWD, BRO, MES etc. in appropriate class and / or having experience in carrying out similar jobs.
 - b. Should have satisfactorily completed the similar works as mentioned below during the last five years ending 30.06.2017 (As per Annexure-III)

Note: Completion certificate to be attached.

“Similar works mean Comprehensive Annual Maintenance Contract for lifts.”

Three similar completed works each of value not less than 40% **or** two similar completed works each of value not less than 60% **or** one similar completed work of value not less than 80% of the estimated cost put to tender.

5. **EMD Payment:**

The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 37,770/- (Rupees Thirty Seven Thousand Seven Hundred Seventy only)** by way of demand drafts or Bank Guarantee only. The demand drafts or Bank Guarantee shall be drawn in favour of **“All India Institute of Medical Sciences, Jodhpur”**. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. **The demand drafts or Bank Guarantee for EMD must deliver to AIIMS, Jodhpur on or before last date/time of Bid Submission.**

- a) Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Bidder fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- b) The Firm who are registered with National Small Industries Corporation (NSIC) / MSME / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid).
- c) The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.

6. **The Hard Copy of original instruments in respect of earnest money deposit must be delivered to the AIIMS, Jodhpur on or before last date/time of Bid Submission as mentioned above. The bid without tender fee and EMD will be summarily rejected.**

7. **Submission of Tender:**

The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

- ✓ **The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

8. **DOCUMENTS COMPRISING THE BID:** The bids prepared by the bidder shall comprise of (1) Technical Bid and (2) Financial bid:

I. **Technical Bid**

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

- a) Duly filled format of Technical Bid as per Annexure – I.
- b) Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.

The technical bid should be accompanied by demand drafts or Bank Guarantee for an amount of Rs. 37,770/- (Rupees Thirty seven thousand seven hundred seventy only) against EMD. The Demand Draft of EMD should be prepare separately and drawn in favour of All India Institute of Medical Sciences, Jodhpur.

- a) Copy of Income Tax Return Acknowledgement for last Five years.
- b) Copy of PAN Card.
- c) Copy of GST registration certificate.
- d) Certificate as per Annexure-I, II, III.
- e) Catalog/ brochure/Technical Data required for upgradation.
- f) Duly Signed Tender document and their annexures.
- g) All other document mentioned in tender document.

II. Financial Bid

- a) Price bid Form [As per Annexure-V duly filled and signed] - Price must be quoted as per format specified; failing which tender shall be summarily rejected.

**Administrative Officer
AIIMS, Jodhpur**

General Conditions of Contract

1. **"Pre –Bid Meeting"** with the intending bidders shall be held on 14th September, 2017 at 03:00 P.M. at Committee room, Administration Block, Medical College, AIIMS, Jodhpur. All the prospective bidders are requested to send/submit their comments/ representations on or before pre-bid meeting.
2. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The bidder should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender. In case the last date of sale / of receipt of tender / of opening the tender is declared as Holidays, the respective dates shall be treated as postponed to the next working day accordingly.
3. **Technical Evaluation:**
 - a) Detailed technical evaluation shall be carried out by Institute pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any deviation.
 - b) The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order. The Director, AIIMS, Jodhpur shall have right to accept or reject any or all tenders without assigning any reasons thereof.
4. **Financial Evaluation:**
 - (a) The financial bid shall be opened of only those bidders who have been found to be technically eligible.
 - (b) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the Institute. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
 - (c) After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.
5. The bidders are requested to visit site and get familiarized with local condition before submission of tender.
6. Right to issue and to accept or reject any or all tenders without assigning any reason thereof is reserved by the Competent Authority.
7. **Award of Contract:** The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technical and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder.
8. **Signing of Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 500/- (Rs. Five Hundred only) within fifteen days of the issue of the Letter of notification of award along with performance security. In the event of failure on the part of the successful bidder to sign the Contract

within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.

- 9. Performance bank guarantee:** The successful tenderer will be required to furnish a Performance bank guarantee @ 10% of order value in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" after receipt of supply order. The Performance bank guarantee can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance bank guarantee will be discharged after completion of all the contractual obligations. The Performance bank guarantee amount will not carry any interest.
- 10. Authority of person signing document:** A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Director, AIIMS, Jodhpur may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.
- 11. Right of acceptance:** The Director, AIIMS, Jodhpur reserve the right to accepting the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The Director, AIIMS, Jodhpur reserve the right to reject any or all tenders /quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained
- 12. Inspection:**

 - (a) AIIMS, Jodhpur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
 - (b) AIIMS, Jodhpur right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by AIIMS, Jodhpur prior to the goods shipment.
 - (c) The Director, AIIMS, Jodhpur shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
- 13. Corrigendum & addendums regarding the tender will form part of NIT.**
- 14. Late offers will not be accepted. The bidders are requested to visit site and get familiarized with local condition before submission of tenders.**
- 15. Right to issue and to accept or reject any or all tenders without assigning any reason thereof is reserved by the Competent Authority.**
- 16. Rates:** Rate should be quoted in Indian Rupees (INR) on DOOR Basis Delivery at AIIMS, Jodhpur inclusive of service & all other charges. Where there is a difference between the rates in figures and words, lower of the two rates shall be taken as valid and correct rate. The service provider shall take into account all the costs involved in compliance of all the special conditions and as stated above while quoting his rates in his tender for this work
- 17. Taxes:** Any taxes if payable should be clearly mentioned otherwise no taxes/charges will be paid by the institute.
- 18. Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person/party or will first obtain permission in writing from the Competent Authority of

AIIMS, Jodhpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one bidder.

- 19. Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned in tender, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the EMD shall also stands forfeited.
- 20. Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.
- 21.** The bidder should furnish a copy of GST registration number. Tenders not complying with this condition will be rejected.
- 22.** The taxes or any other charge if payable extra should be clearly mentioned otherwise no extra charge will be paid.
- 23.** The items will have to be supplied at Institute site. No transportation/ cartage charges will be provided for the same.
- 24.** Bidder shall submit a copy of the tender document and corrigendum/addendum thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender documents.
- 25.** After the evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive bidder on composite basis. Conditional bid will be treated as unresponsive and will be rejected.
- 26. Applicable Law:**
- The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
 - Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
 - The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties.
 - Force Majeure: Any delay due to Force Majeure will not be attributable to the service provider.
- 27. Guarantee / Warrantee Period:** Service provider must provide one (01) year comprehensive on-site warranty for all the items which shall be repaired / replaced and it will be started from the date of the satisfactory installation the item against any defect, workmanship and poor quality. The replaced component/s will be handed over to AIIMS, Jodhpur
- 28.** Bidder shall submit delivery challan (GSTIN invoice) for the material to be supplied along with lot number mentioned on it.
- 29.** Any information / document required for verification shall be provided by the bidder.

**Administrative Officer
AIIMS, Jodhpur**

SCOPE OF WORK

1. 12 preventive services shall be given in one year by the service provider and he will take all reasonable care and maintain the lift equipments in safe and proper working condition. In case of any preventive service missing during the CMC period, it shall be extended. During each and every visit the authorized technical personal of the service provider shall take permission from AIIMS-Jodhpur before starting the service and will submit the service report every time.
2. The service provider will carry out the service work between 9:00AM to 6:00PM on a day convenient to AIIMS-Jodhpur representative other than Sundays & Holidays and during regular working hours.
3. The service provider will be entitled to depute its authorized service personnel to attend all call backs free of cost.
4. Repair/overhaul the lifts parts after prior approval of AIIMS-Jodhpur. If in case any part could be replaced and in addition to the contract charge if any extra charge is claimed then the older part shall be handed over to AIIMS-Jodhpur.
5. Replenish the Gear and Motor bearing with necessary lubricants whenever necessary and all parts of the lift will be checked, cleaned and lubricated to keep them, both mechanically and electrically in perfect working condition.
6. Carry out according to its standards customary annual safety test to examine all safety devices. The service provider will not install any new attachment/s or to make replacements with parts of different design to the elevator without prior approval of AIIMS-Jodhpur.
7. Where damage or delay is caused due to strikes, lockouts, civil commotion, war, theft, floods, riots, explosion or act of God or cause beyond our control or part of the elevator as a consequence of a faulty electrical system, fire water seepage, flooding etc. In such an event, the cost of repair or replacement shall be paid to the service provider.
8. In case of any dispute between the service provider & AIIMS-Jodhpur, the matter shall be settled by arbitration in Jodhpur court shall have exclusive jurisdiction.
9. During the service period authorized representative/s of AIIMS-Jodhpur shall have authority for supervision of work.
10. Upon notification by AIIMS-Jodhpur of a breakdown or failure in any of the lift, the service provider will send a technician within 2hours to carry out necessary repair in order to restore the lift to satisfactory working condition. The breakdown report will also be submitted to AIIMS-Jodhpur. Otherwise a penalty of 1% of contract amount per day shall be imposed on the service provider. If required to be replaces, then a normal material shall be replaced within 3days and major material shall be replaced within 7days. Otherwise the penalty i.e. 5% of contract amount per day shall be imposed.
11. Payment terms shall be quarterly. Payment will be released after submission of bill along with copy of monthly service / all breakdown report/s attended during the quarter.
12. During each service the service provider shall fill all the given check-lists and duly checked by AIIMS, Jodhpur authorized representative.

Check list-1

S. No.	Type of check	Compliance	Remarks
1.	No. of Lifts		
2.	Location of lifts		
3.	Make / Passenger capacity		
4.	Type (manual/automatic with or without Attender)		
5.	Type of control		
6.	No. of floors served		
7.	Whether under comprehensive / service maintenance contract		
8.	Operation		
i	Landing call buttons		
ii	Car buttons		
iii	Emergency stop		
9.	Functioning of all safety devices		
10.	Car light fan		
11.	Intercom working & checked Car to machine room		
12.	Condition of rope (s)		
13.	Condition of trailing cable		
14.	Condition of sheave		
15.	Governor functioning		
16.	Smooth / Jerk free operation		
17.	Leveling accuracy		
18.	Doors opening key availability		
19.	Overload safety for Car		
20.	Last servicing done in machine room. (date of service done)		
21.	Proper illumination in the lift shaft		
22.	Seepage in the lift pit		
23.	Condition of Buffers		
24.	Working of limit switches		
25.	Proper lighting ventilation in M/c. Room & proper approach		
26.	Proper illumination at all car landing		
27.	Operation of controller		
28.	Operation of floor detector		
29.	Whether switch available in the car to prevent any unauthorized person from operating the Lift in the case of attendant operated Lifts		

Work done by:
(Name of mechanic)

Checked by:
(Representative of AIIMS, Jodhpur)

Annexure - I**Technical Bid**

S. No.	Details of the Bidder / Bidder	
1.	Name of Firm /Service provider / service provider	
2.	Complete Address:	
3.	Name of Proprietor/ Partner/ Managing Director / Director.	
4.	State clearly whether it is sole proprietor or partnership firm or a company or a Government Department or a Public Sector Organization	
5.	Details of Earnest Money Deposit (EMD) (Yes/No) DD/ BG No.: Dated: Drawn on Bank: Amount: (Rupees.....)	
6.	Whether each page of NIT and its annexure have been signed and stamped	
7.	Whether the firm is a registered firm Yes/No (attached copy of certificate).	
8.	Copy of GST Registration	
9.	Permanent Account No. (Copy must be provided)	
10.	Copy of Income Tax Return Acknowledgement for last Three years	
11.	Any other information, if necessary	
12.	Name and address of service centre nearby Jodhpur	
13.	Email ID	
14.	Contact No.	

Note: All pages should be numbered & indexed.

Date:

Place:

Name :

Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure-II**UNDERTAKING CERTIFICATE
(To be submitted on letter head of the company / firm)**

I hereby certify that the above firm has not been ever blacklisted by any Central / State Government / Public Undertaking / Institute on any account.

I also certify that firm will supply the item as per the specification given by Institute and also abide all the terms and conditions stipulated in tender.

I also certify that the information given in the bid is true and correct in all aspects and if in any case at a later date it is found that any detail/s provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Institute may imposed any action as per NIT rules.

Date:

Place:

Name :

Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure-III

Details of all works of similar class completed during the last five years ending last day of the month ending June, 2017.

**Attached certified copies of experiences
(Can use extra sheet if necessary)**

S. N.	Name of Work / Project	Location	Owner or Sponsoring Organization	Cost of work (lac)	Date of Commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration pending / in progress with details	Remark
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitrator

Date:
Place:

Name :
Business Address :
Signature of Bidder :
Seal of the Bidder :

**Annexure-IV
(FINANCIAL BID)**

Details of lifts installed at Hostels & Quarters in Residential complex of AIIMS, Jodhpur

(To be submitted on letter head of the company / firm)

S. No.	Details of items	Make of lifts installed	Unit	Qty. (A)	Rate in Rs. (for per unit) (B)	GST / Taxes (C)	Rate per Unit Including Taxes D=(B+C)	Total Cost E=A*B
1.	Upgradation & running of ThyssenKrupp make 13 passengers, 05stops-05opening, Lifts installed for PG hostel & Type-II quarters at Residential complex, AIIMS, Jodhpur. Including all required material, spares, consumables, T&P and labour and service charge (as per govt. norms) required for proper operation. Complete in all respect.	Thyssen Krupp	each	03				
2.	Upgradation & running of ThyssenKrupp make 13 passengers, 06stops-06opening, Lifts installed for Boys Hostel & Girls Hostel at Residential complex, AIIMS, Jodhpur. Including all required material, spares, consumables, T&P and labour and service charge (as per govt. norms) required for proper operation. Complete in all respect.	Thyssen Krupp	each	04				
3.	Comprehensive annual maintenance of 13 passengers, 05stops-05opening lifts at PG hostel. Including material, spares, consumables, T&P, labour and services required for proper operation of lifts. Complete in all respect.	Thyssen Krupp	each	03				
4.	Comprehensive annual	Thyssen	each	04				

maintenance of 13 passengers, 06stops-06opening lifts at Boys hostel & Girls Hostel. Including material, spares, consumables, T&P, labour and services required for proper operation of lifts. Complete in all respect.	Krupp						
<p align="center">Total Amount In Figure (Inclusive of all Taxes and Other Charges) E=A*D</p>							
<p align="center">Total Amount In Word (Inclusive of all Taxes and Other Charges) E=A*D</p>							

1. **L1 will be decided on composite basis.**
2. I/We have gone through the terms & conditions and special conditions of contract as stipulated in the tender enquiry document and confirm to accept and abide the same.
3. The contractor shall take into account all the costs involved in compliance of all the conditions as stated above while quoting his rates in tender.
4. No other/extra charge would be payable by the Institute other than quoted in the rate.
5. The relevant Indian Standards related to the work must have to be followed

Date:
Place:

Name :
Business Address :
Signature of Bidder :
Seal of the Bidder :