



All India Institute of Medical Sciences Jodhpur

Admn/General/Modules/4/2013-AIIMS.JDH

Dated : 25.04.2013

To,
As per list enclosed.

TENDER NOTICE

Subject:- Inviting of sealed quotations for the supply & installation of Students Module in AIIMS, Jodhpur-Regarding.

Sir,

The undersigned is directed to invite sealed quotations for supply & installation Students Module AIIMS, Jodhpur. The details of items are given in annexure.

2. In case, you are interested to provide the Students Module, you may submit your quotation in favour of **Administrative Officer, AIIMS, Jodhpur latest by 10.05.2013 at 4.00 PM** and the quotation received after the stipulated date and time will not be entertained in any case. The bid in Sealed cover-I containing 'Technical Bid' and Sealed Cover-II containing 'Financial Bid' should be placed in a third sealed cover. The outer cover should be super-scribed "**Quotations for installation of Students Module in AIIMS, Jodhpur.**" These quotations will be opened on the same day at 4:30 PM in the Project Cell office of AIIMS, Jodhpur. Bidding parties or their authorized representatives can also be present at the time of opening of bids. Only one representative on behalf of one tenderer shall be allowed to be present on the occasion.

3. The terms and conditions entrusted to the successful tenderer will be as follow:-


- I. **Installation:** The firm will have to supply & install the Students Module satisfactorily within one month w.e.f. the date of receipt of supply order. Installation shall be the responsibility of the firm and no extra cost should be quoted for the same. In case of delay on the part of the vendor, penalty @ ½% per week of the total order value will be deducted from the supplier's bill subject to maximum of 5% without prejudice to other terms & conditions of the order.
- II. **Specification:** The tenderers must confirm in writing that the Module installed by the Bidder shall be as per specification of Module mentioned in Annexure - I and in case of any variation, the contract shall be liable to be cancelled immediately. The Security cum Performance Guarantee will also be forfeited.
- III. **Guarantee/Warranty :** The Module should have at least one year on site Guarantee/Warranty against any technical/working defect with effect from the date of installation. No offer of the vendor will be accepted without warranty/guarantee of their products.



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- IV. **Payment Terms** : Payment will be released only after the successful installation of Module.
- V. In case any duties/Taxes have not been specified, it will be taken as inclusive.
- VI. The tenderers should keep their offers valid up to 45 days from the date of Opening of Tender.
4. An amount of **Rs. 25,000/- (Rupees Twenty Five Thousands only) as Earnest Money Deposit** in the form of a Banker's Cheque/ Demand Draft /Pay Order in favour of "**All India Institute of Medical Sciences, Jodhpur**" must be accompanied the quotation letter. **Quotation received without EARNEST MONEY will not be considered at all.** The Earnest Money Deposit (EMD) without interest shall be returned to all the bidders after finalization of contract.
5. The successful bidder will have to deposit a **Security cum Performance Guarantee within 10 days with effect from the date of acceptance of the contract @ 10% of the total amount** quoted by the bidder for Module in the form of Bank Guarantee from any nationalised Bank duly pledged in favour of "**All India Institute of Medical Sciences, Jodhpur**". The Security cum Performance Guarantee will be released only after the successful installation of Module. The security cum performance guarantee deposit will be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and condition of the contract.
6. The firm should have satisfactory experience. The firm has to demonstrate their Module before IT cell of the AIIMS, Jodhpur Decision of the IT cell will be final.
8. The bidder, once applied, will not be allowed to withdraw at any stage. If the bidder wants to withdraw, the entire amount of EMD will be forfeited.
9. The 'Technical Bid' will be analysed and Financial Bid of only those firms who are found eligible in 'Technical Bid' will be considered. (Annexure-II)
10. While submitting the tender each and every page of NIT will be signed by the authorized signatory of the Firm/Agency and submitted alongwith the tender.
11. AIIMS, Jodhpur reserves the right to accept/reject any or all of the quotations without assigning any reason thereof.
12. The Courts of Jodhpur will have jurisdiction over all legal disputes under this Agreement.


(Manish Kr. Srivastava)
Administrative Officer,
AIIMS, Jodhpur.



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Annexure – I

FINANCIAL BID

S.No.	Description of Items	Quantity	Rate	VAT	Amount
1	Students Module (Specifications is as under)	1			

Specifications for AIIMS Students Module

1. It should have provision for recording all demographic data of the student and trainees
2. It should have provision for recording the student and trainee admission details and enrollment numbers etc for each student individually, for each course individually and for each batch individually.
3. It should have provision for recording all academic data for the student - batch, course, year of admission, enrollment number etc.
4. It should have provision for recording all the prior accomplishments for the student - school education etc.
5. It should have provision for recording awards and prizes obtained by the student.
6. It should have provision for recording marks of all examination, internal assessments and progress of the student.
7. It should have provision for uploading all hard copy documents and photographs related to the student in customisable folders accessible to the administrator.
8. It should have provision to generate
 - a. Bar coded identity card of the student both front and back
 - b. Mark sheet for various examinations in the institutional format
 - c. Attendance sheet for each examination
 - d. Result sheet for each examination both department wise and overall in the format of the Institution
 - e. Examination admit card for each student and examination
 - f. Library activity for each student
 - g. Student curriculum vitae and resume.

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9. It should have provision for customisation of all fields
10. It should have provision for linking with other institutional software modules such as examination module, faculty module cash module etc.
11. It should have provision for printing the student and trainee directory if required.
12. It should have provision for recording the extracurricular activities of the student in the institution.
13. It should have provision to record the medical information of the student including psychological information, any medical disease or treatment undergone by the student/trainee in the past or in the institution
14. It should have provision for recording all medications and procedures undergone by the student.
15. It should have provision for recording all the physical examinations undergone by the student while providing strict confidentiality for all recorded information.
16. It should have provision for generating the tuition and fee structure of the students and trainees of all grades
17. It should have provision for recording and realising all institutional fees, fines and charges payable by each student and trainee in places such as the library, hostel etc.
18. It should have provision for generating a "dues" list and "no dues" certificate.
19. It should have provision for generating an awards certificate for each student/ trainee.
20. It should have provision for generating character and experience certificates for each student at each period of training, undergraduate and post graduate educations.
21. It should be compatible with examination module
22. The front and back ends should preferably be open source
23. Qualifying vendors will be called to demonstrate the software at a specified date and time

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ANNEXURE – II

Inviting of sealed quotations for supply of Faculty Modules in the
AIIMS, Jodhpur

TECHNICAL BID

Name of Firm/Contractor/Supplier	
Complete Address & Telephone No.	
Name of Proprietor	
Contact No. of Proprietor	
Name and address of places/offices in which the Contractor/Firm has maintenance contract	
Whether the firm is a registered firm Yes/No (attached copy of certificate)	
PAN No. (enclose the attested copy of PAN Card)	
Service Tax No. (enclose the attested copy of Service Tax Certificate)	
VAT No. (enclose the attested copy of VAT Certificate)	
Whether the firm has enclosed the Bank Draft/Pay Order/Banker's cheque of Rs.25,000/- as Earnest Money Deposit.	
Whether the Firm/Agency has signed each and every page of Tender/NIT	
Any other information, if necessary	

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