

**Tender
For
Supply of Floor Trolley and Bins Shelf
At**

All India Institute of Medical Sciences, Jodhpur

NIT No. : Admn/Tender/74/2017-AIIMS.JDH
NIT Issue Date : 09th May 2017
Pre Bid Meeting : 18th May 2017 at 11.00 AM
Last Date of Online Submission : 31st May 2017 upto 03.00 PM
Bid Opening Date : 01st June 2017 at 03.45 PM

Tender documents may be downloaded from institute's web site www.aiimsjodhpur.edu.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app>



All India Institute of Medical Sciences, Jodhpur

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www.aiimsjodhpur.edu.in

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, JODHPUR
NOTICE INVITING TENDER

01	Name of the Work	Supply of Floor Trolley and Bins Shelf
02	Tender No.	Admn/Tender/74/2017-AIIMS.JDH
03	Delivery period	30 days
04	Estimated Cost	Rs. 15.00 Lakh
05	Earnest money deposit	Rs. 30,000/-
06	Tender documents Download from	www.aiimsjodhpur.edu.in https://eprocure.gov.in
07	Pre-bid meeting	18 th May 2017 11:00 AM at Committee room, Administration Block, Medical College, AIIMS, Jodhpur.
08	Website for online submission	https://eprocure.gov.in/eprocure/app .
09	Last date and time for online submission	31/05/2017 upto 03:00 PM on https://eprocure.gov.in/eprocure/app .
10	Date and time for Opening Bid	01 st June 2017 03:45 PM

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites **Online bids in two bid system** for tenders for Supply Floor Trolley and Bins Shelf at the Institute. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S. No.	Item Description	Qty.	EMD
1.	Floor Trolley	20 Nos.	Rs. 30,000/-
2.	Bins Shelf	20 Nos.	

(Refer Details as per Annexure – “I”)

Instructions for the Tenderer/ Contractor/ Bidders:-

- Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**
- The complete bidding process in online. Bidders should be possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For free of cost training of e-bidding process, if required, and for any other assistance bidder may contact to the helpdesk at 0291-2740741.
- Tenderer/Contractor/Bidders are advised to follow the instructions provided in the ‘Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>’.**
- Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- EMD Payment:**
The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 30,000/- (Rupees Thirty Thousand Only)** by way of demand drafts or Bank Guarantee only. The demand drafts shall be drawn in favour of **“All India Institute of Medical Sciences, Jodhpur”**. **The demand drafts or Bank Guarantee for earnest money deposit must delivered to the AIIMS, Jodhpur on or before bid closing date/time (submitted only in Dispatch/Received section).** The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.
 - Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.

- The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
 - The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.
6. **The Hard Copy of original instruments in respect of cost earnest money deposit. must be delivered to the AIIMS, Jodhpur on or before last date/time of Bid Submission as mentioned above. The bid without EMD will be summarily rejected.**

7. **Submission of Tender:**

The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

I. **Technical Bid**

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

- a. Duly filled format of Technical Bid as per Annexure – II.
- b. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- c. **Financial Status:** - The average annual turnover of the firm should not be less than 30 Lakhs in the last three years. Copies of profit & loss account and balance sheets duly authenticate by a Chartered Accountant for the last three years should be uploaded.
- d. **The technical bid should be accompanied by Demand draft of Rs. 30,000/- (Refundable) against EMD. The Demand Draft of EMD should be prepare separately and drawn in favour of All India Institute of Medical Sciences, Jodhpur.**
- e. Copy of Income Tax Return Acknowledgement for last Three years.
- f. Copy of PAN Card / Service Tax Registration.
- g. Copy of Sales tax / VAT registration certificate.
- h. Certificate as per given Annexures.
- i. Catalog/ brochure/Technical Data of quoted Model.
- j. Duly Signed Tender document and their annexures.
- k. All other document mentioned in tender document.

II. **Financial Bid**

- a) Price bid Form [As per Annexure-IV duly filled and signed] - Price must be quoted as per format specified; failing which tender shall be summarily rejected.

General Term & Conditions

1. **"PRE –BID Meeting" with the intending bidders shall be held on 18th May 2017 from 11:00 A.M. onwards at AIIMS, Jodhpur.** All the prospective bidders are requested to send comments/ representations on or before pre-bid meeting. Intending bidder will be allowed to seek clarification on specification, Conditions of Contract, etc. in writing to AIIMS, Jodhpur, within 48 hours after the pre-bid meeting.
2. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

3. **Technical Evaluation:**

- (a) Detailed technical evaluation shall be carried out by Institute pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any deviation. The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
- (b) AIIMS Jodhpur shall have right to accept or reject any or all tenders without assigning any reasons thereof.

4. **Financial Evaluation:**

- (a) The financial bid shall be opened of only those bidders who have been found to be technically eligible. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The institute shall inform the date, place and time for opening of financial bid.
- (b) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the Institute. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
- (c) **The financial evaluation would be done on individual item wise and AIIMS, Jodhpur will award the contract accordingly.**

(d) After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.

5. **Delivery and Installation:** - All the work shall be completed within 30 days from the date of issue of work order by the institute. All the aspects of safe installation and delivery shall be the exclusive responsibility of the contractor. If the contractor fails to complete the work on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.
6. **Signing the Contract:** - The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 500/- (Rs. Five Hundred only) along with performance security within fifteen days of the issue of the Letter of notification of award. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.
7. **Performance Security:-** : The successful tenderer will be required to furnish a Security Deposit of 10% of order value in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" after receipt of supply order.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Security deposit will be discharged after completion of all the contractual obligations. The Security Deposit amount will not carry any interest.

8. **Sample: The Bidder must submit the sample of quoted make for sample display & technical evaluation at AIIMS Jodhpur on or before last date/time of Bid Submission. Failure to submit the sample at the time of submission of their bids/offer will be summarily rejected.**
9. **Accessories & Consumables:** - The separate price list of all accessories and consumables, if any, must be attached/ enclosed along with the Financial Bid.
10. **Inspection:** -
 - a) AIIMS, Jodhpur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
 - b) AIIMS, Jodhpur right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by AIIMS, Jodhpur prior to the goods shipment.
 - c) The Director, AIIMS Jodhpur shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
 - d) No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced

immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.


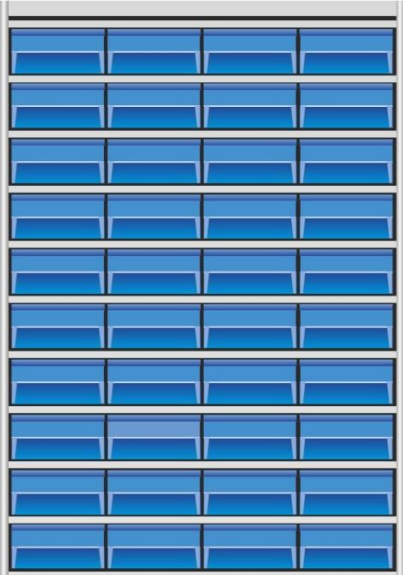
11. **Guarantee / Warrantee Period:** Bidder must provide Three (03) year comprehensive on-site warranty and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. No offer of the bidder will be accepted without warranty/ guarantee of their supplied/ installed goods.
12. **Arbitration:** If any difference arises concerning this agreement, its interpretation on payment to the made there-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.
13. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Jodhpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
14. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the security deposit shall also stands forfeited.
15. **Insolvency etc:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.
16. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have

any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

17. Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.
18. **Legal Jurisdiction:** - The agreement shall be deemed to have been concluded in Jodhpur, Rajasthan and all obligations hereunder shall be deemed to be located at Jodhpur, Rajasthan and Court within Jodhpur, Rajasthan will have Jurisdiction to the exclusion of other courts.
19. Bidder shall upload a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
20. The quantity of item given in the tender is tentative, which may be increased or decreased as per the institute's requirement.
21. Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid.
22. After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive tenderer.
23. Conditional bid will be treated as unresponsive and it may be rejected.
24. The Income Tax/ Any other Taxes as applicable shall be deducted from the bill unless exempted by the Income-tax department.
25. The Institute reserves the right to accept in part or in full or reject any or more tender(s) without assigning any reasons or cancel the tendering process and reject all tender(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
26. **Applicable Law:**
 - The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
 - Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Jodhpur, Rajasthan, India only.
 - The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties.
 - Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.

Administrative Officer,
AIIMS, Jodhpur

Annexure – I
Technical Specification for
Supply of Floor Trolley & Bins Shelf

S. No.	Particular	Specifications	Qty	Image only for reference
1.	Floor Trolley	<ul style="list-style-type: none"> Overall Dimension: L965xB600x1050MM Trolley with Louvre Panels and Bins. Trolley can be used double sided with bins on both sides of the trolley. It should be comprises of base unit with aluminum chequered top plate fitted castors and a frame on which two panels of big size can be fitted on each side Robust construction, Epoxy powder coated, easy assembly & has push pull handles on both sides. One Side of the trolley should be able to hold more than 30 bins of various sizes made from virgin polymer material. 	20 Nos	
2.	Bins Shelf	<ul style="list-style-type: none"> Overall Dimension: H1870xL295xB900 mm. Shelving body with 10 steps raking in equal size. It should be powder coated well finished. Lower side should be thick standing it can be managed by four equal crates size (L310xW220xH130mm). Bins quantity should be 40 made from virgin polymer material one piece with strong frame structure in bilt comfortable handle to slide with folded edge finish 	20 Nos	

Note: Sample: The Bidder must submit the sample of quoted make for sample display & technical evaluation at AIIMS Jodhpur on or before last date/time of Bid Submission. Failure to submit the sample at the time of submission of their bids/offer will be summarily rejected.

Annexure-II**Technical Bid**

(In Separate sealed cover-I super scribed "Technical Bid")

S. No.	Details of the Tenderer/Bidder	Page No.	Remarks
1	Name and Address of the Tenderer/Bidder		
2	Complete Address:		
3	Name of Proprietor/ Partner/ Managing Director / Director.		
4	State clearly whether it is sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization		
5	Details of the Earnest Money Deposit (EMD) (Yes/No) DD No: Dated: Drawn on Bank: Amount: (Rupees.....)		
6	Whether each page of NIT and its annexure have been signed and stamped		
7	Whether the firm is a registered firm Yes/No (attached copy of certificate).		
8	Copy of VAT/CST/ST Registration		
9	Copy of Income Tax Return Acknowledgement for last Three years		
10	Permanent Account No.		
11	Sale Tax Registration No.		
12	TIN No.(Copy must provide)		
13	Email ID		
14	Contact No.		

Note: - All Pages should be numbered & indexed.

Date:

Place:

Name :

Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure - III

CERTIFICATE

(To be submitted on letter head of the company/ firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that firm will be supplied the item as per the specification given by Institution and also abide all the terms & conditions stipulated in tender.

I also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Institute may imposed any action as per NIT rules.

Date:	Name	:
Place:	Business Address	:
	Signature of Bidder	:
	Seal of the Bidder	:

Annexure – IV
Financial Bid

Tender for Supply Floor Trolley and Bins Shelf

(To be submitted on the letterhead of the company / firm)

S. No.	Particular	Unit	Qty. (A)	Quoted Make (B)	Rate (C)	Taxes (D)	Total Amount (E) = (C+D) X (A)
1	Floor Trolley	20 Nos.					
2	Bins Shelf	20 Nos.					
Total Amount In Figure (Inclusive of all Taxes and Other Charges)							
Total Amount In Word (Inclusive of all Taxes and Other Charges)							

1. L1 will be decided on Individual Item wise.

2. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.

3. No other charges would be payable by the Institute.

4. Quantity mentioned above is tentative, it may increase or decrease as per requirement.

Date: _____ Name : _____

Place: _____ Business Address : _____

Signature of Bidder : _____

Seal of the Bidder : _____