

Tender
For
Pest Control Measures

At

All India Institute of Medical Sciences, Jodhpur

NIT No. : Admn/Tender/14/2015-AIIMS.JDH
NIT Issue Date : 03rd September, 2015
Pre Bid Meeting : 14th September, 2015, 04:00 PM
Last Date of Submission : To be decided after Pre Bid Meeting



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan
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All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders for Pest Control Measures at AIIMS Jodhpur. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S. No.	Item Description	EMD
01.	Pest Control Measures	Rs. 30,000

(Refer Details as per Annexure – “I”)

Quotation should be sealed and superscripted with tender number and address to:

**“Administrative Officer
All India Institute of Medical Sciences, Jodhpur
Basni, Phase-II
Jodhpur-342005, Rajasthan”.**

The sealed quotations should reach the Institute, before 03:00 PM on or before last date of submission (To be decided after Pre bid meeting) in the presence of the bidder(s) or their authorized representative(s), who will be present at the scheduled date and time.

Term & Conditions

- 1. Preparation and Submission of Tender:** The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "Technical Bid for Tender for Pest Control Measures" and "Financial Bid for Tender for Pest Control Measures ". Both Sealed Envelopes should be kept in a main/ bigger envelope superscripted as **“Tender for Pest Control Measures”**.
- 2. Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 30,000/- (**Rupees Thirty thousand only**) by way of demand drafts only. The demand drafts shall be drawn in favour of **“All India Institute of Medical Sciences, Jodhpur”**. The demand drafts for earnest money deposit must be enclosed in the envelope containing the technical bid. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.
 - a) Request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the respect of any previous work will not be entertained.
 - b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.

- c) The tender without Earnest Money and tender fee will be summarily rejected. The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
- d) The EMD, in case of unsuccessful Bidders shall be retained by the AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by the AIIMS, Jodhpur on the EMD.
- 3. Tender Fee:** Tender fee will be Non-refundable amount of Rs. 1,000/- (Rupees One Thousand only) by way of demand drafts only. The demand drafts shall be drawn in favour of "**All India Institute of Medical Sciences, Jodhpur**".
- 4. "PRE –BID Meeting" with the intending bidders shall be held on 14th September, 2015 at 04:00 P.M. at AIIMS, Jodhpur.**
- 5. Opening of Tender:** The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending on the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification. The late received tenders by the AIIMS, Jodhpur will be ignored. Further, the AIIMS, Jodhpur does not accept any liability and responsibility for the tenders in case the same are not properly sealed and marked and/or sent as above.
- 6.** Tenderer are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
- 7. Period of Contract:** The contract period shall commence on the date of Commencement and shall remain for 2 years.
- 8. Scope of Work:**
- a) The tenderer shall carry out the Regular and periodical preventive services and all urgent calls as and when warranted under the service Contract, at the approved rates only. The tenderer shall also furnish the 24 HRS Helpline telephone numbers, besides Mobile numbers of staff to be deployed and e-mail address, on which they can be contracted if needed at odd hours for any repair/maintenance jobs.
- b) The Tenderer should quote rates for Disinfestations and Eradication of General Pest control & GEL, Treatment for rodents, bed bugs, bat, ply, rat, mangos, cockroaches etc. & Termites control, in the entire area of the hospital, word/offices as per the enclosed schedule. In this Contract, tenderer must specify, if there is any exception in their Contract rates & rates for these things to be mentioned in the tender documents & it should be valid for the contract period i.e. one year.

- c) General Pest Control/anti rodent/Anti Termite which means eradication of Cockroaches, Mosquitoes, Flies, Lizards, Termite, rats etc. through the use of permitted insecticides as per Government of India and WHO norms. The pest control should cover all the places like space under the tables, chairs, almirahs, on and around the pile of files, wooden furniture, false ceiling, all staircases, lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture etc. and should leave no space unattended.
- d) Specification and make/quality of chemical/pesticides shall be clearly spelt in the offer/tender, and it should be certified by WHO Pesticide evaluation scheme (WHOPES) for public health utilization and approval with BIS certification. The tenderer should submit the name of the principal of authorized distributor, from where these chemical/pesticides will be procured by them. No. chemical/pesticides will be used after its expiry date and it will be subject to quality approvals at the time of use/spraying.
9. (a) If the area covered under this service contract is not provided pest control services for more than one week, the contract fee will be deducted for this period, the amount of penalty would be Rs. 500/- per day per complaint for the period of delay in excess of seven days, besides that any other administrative action will be imitated as deem fit.
- (b) It will be imperative for the firm to do attend the urgent calls within 72 hours from the time of informed received by the company by any means of communication including telephone.
10. The entire job shall be attended on site only, no items, beds/diwan/sofa sets etc. will be taken for pest/termites/bed bug treatment outside AIIMS campus.
11. The special Chemical/pesticides required for pest control services, if any, during the course of contract, will be arranged by the tenderer himself at its own cost.
12. The contract holder shall provide one preventive service call every week for General Pest Control & GEL Treatment in the all the department/wards/OTs/ICU/offices etc., besides attending to all urgent calls as and when warranted. In case of unsatisfactory services, the AIIMS, Jodhpur reserves the right to debar the firm from awarding further tender for the next **five years in AIIMS, Jodhpur.**
13. Rodent Control: Rodent controlling should be done as per orders and instruction on the subject.
14. Tenderer must ensure that the pest control once done shall remain effective up to next pest control; failing which it shall have to be done again without any cost.
15. The contractor shall deploy qualified and experienced staff to attend the work in times as per the requirement, they should carry Identification Card issued by the contract holder, and any change of the staff due to attrition in the company is to informed to the Administrative Officer, AIIMS Jodhpur.

16. No additional payment shall be made if more staff needed at site for completing the urgent work under contract. The representative of the firm should bring their identity cards while attending to the pest control service in hospital/wards/various department.
17. The contractor should provide special care of pest control services during the rainy/mosquito breeding season or any event of unexpected Emergency.
18. All the termites job carried out by the tenderer shall have a guarantee of twelve months from the date completion.
19. The tenderer shall quote lowest rate only, and in case they are charging still lower in other govt. department/ Hospital, this hospital shall have the right to award contract at the similar lowest rates only. The tenderer shall quote a certificate to the effect on all their bills.

20. Safety precautions:

- a. It is the responsibility of the CONTRACT HOLDER that the services of pest control is user friendly i.e. there should not be any dander poisoning/terrible smell/infection which may cause any disease/untoward to the patient or health care provider.
- b. AIIMS, Jodhpur will not be under any liability to pay any compensation to the persons deployed by the contractor if they sustain any injury etc., while discharging the duties in the premises. The contractor shall get those insured against any liability under the Employee Compensation At or any accident at its own cost and should be responsible for the safety of shall be made good by the tenderer. The contractor shall be responsible, for any poisoning or untoward reaction due to poor quality/incorrect/outdated pesticides/chemicals used by your firm during spraying, as per the law of state for the same.
- c. Smoking, chewing pan, consumption of Gutkha, tobacco, alcohol, any other drugs banned by Government of India are prohibited in the premises of hospital/Equipment installed.
- d. No unauthorized person should be allowed in the premises of the hospital/wards

21. Conditions:

- a. The Tenderer shall have at least three years of similar job experience for the similar type of work in the hospitals/health care centers for and should enclosed documentary evidence to this effect from any recognized Hospital/Department/Government/Semi-Govt. Organizations.
- b. The firm should be maintaining Pest Control Services in any Central/State Govt. Dept., PSU's, Autonomous Bodies, Large Industrial/Educational Campus/corporate Super Specialty Hospitals.

- c. The bidder must have adequate experience of execution of similar work in Central/State Govt. Dept., PSU's, Autonomous Bodies, Large Industrial/Educational Campus/corporate Super Specialty Hospitals. Necessary supporting documents like work orders, work completion certificate, payment certificate etc. for last two years to this effect must be submitted along with the offer.
- d. The Tenderer shall produce service tax registration certificate & PAN from the concerned authority and copy of latest return (to be enclosed).
- e. The tenderer should be registered with the Commercial Taxes Department and should enclose copy of valid latest clearance certificate and TIN number. In case, this is not applicable to their trade exemption certificate may be enclosed.
- f. Preference will be given to the firm registered with Govt. agencies for particular work. They shall produce its certificate and the period of its validity.
- g. The tenderer should have qualified technical personnel to handle the equipment quoted and shall provide a list of service Engineers with the copy of Identity Cards, who will be deputed for the maintenance job, clearly mentioning their technical qualification and experience.
- h. The Contractor shall furnish the names, permanent & local addresses and Police Verification Report, of the Pest Control Workers being posted at AIIMS, Jodhpur premises along with their latest Photographs.
- i. The agency shall be absolutely responsible for the payment of salary, and all other statutory obligations for the workers employed on account of satiety/wages bonus, arrears, employment, termination benefit, compensation or other claim whatever and the AIIMS, Jodhpur has no connection in relation to such matters.

22. Intending tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders to the nature of the site. The nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstance which may influence or effect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of tender by a tenderer implies that he has read this notice and all other contract documents has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plants etc., will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

23. Validity: The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

24. Authority of person signing document: - A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the AIIMS, Jodhpur may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

25. Performance Security: The successful tenderer will be required to sign an agreement on Rs. 100/- Stamp paper with notary & furnish a Performance Security Deposit of 1,00,000/- (Rupees One Lakh Only) after receiving notification of award in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Jodhpur**" which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee period) under the contract.

26. Arbitration: The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on the both parties.

27. Payment Terms:

- a) Payment to the successful bidder shall be released on monthly basis on submission of Log Book for the services rendered in the particular quarter.
- b) The firm should provide purchase proof of chemicals with the bill (Either purchased from manufacturer or from their authorized stockiest) & test report copy of all batches of chemicals, WHO certificate, BIS/ISI specification and MSDS of all chemicals using in this hospital to maintain quality and genuineness of chemicals being used. The hospital reserve right to send the sample/chemical which is being used by the firm, for testing in the approved Labs.

- 28. Breach of Terms and Conditions:** In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the EMD shall also stands forfeited.
- 29.** VAT/ Taxes if payable extra should be clearly mentioned otherwise no VAT/Taxes charges will be paid.
- 30.** The Income-tax as applicable shall be deducted from the bill unless exempted by the Income-tax Department.
- 31.** Bidder shall submit a copy of the tender document and addendum/corrigendum thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
- 32.** After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.
- 33. Legal Jurisdiction:** Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
- 34. Applicable Law:** The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.

Administrative Officer
AIIMS, Jodhpur

Annexure – I**Details of Area****Part A: Pest Control in whole campus.**

General pest and Rodent control- Disinfection shall be done using reputed brand marked ISI spraying the entire premises of AIIMS Hospital and surrounding with special reference to kitchen, pantries, toilets, drainage, sewer, furniture & fixture by utilizing appropriate quality and quantity of chemical/pesticides which should cover complete extradition of all kind of flying and crawling insects, beetles-pests such as mosquitoes, carpets moths, silver fish, cockroaches, lizards, bugs and removal of honey bee hives etc. Rodent treatment against rat and mice is to be carried out through trapping & baiting methods by using tracking power as per latest ISI specifications. The chemical should be branded ISI marked products of a company.

Part B: - Gel Treatment for cockroaches & Pests.**Part C: Fumigation for Mosquito Control in the hospital.**

Fumigation/ Fogging by machine for mosquito/ fly control in the whole campus.

Part D: Termites control in the hospital.

Anti Termite (White Ants treatment) with guarantee Anti Treatment shall be done by using reputed brands as per latest ISI specifications. Application by spraying digging plinth/floor, injection holes and cavities in the wall and furniture`s along with fixture after keen observation of spots of termite attack & closing of holes cavities may be ensured in all the furniture in the premises of this office.

Note:-

1. Contract shall include complete Termites & pest control service including Rodent and Mongoose control etc. with appropriate BSI Mark/ recommended chemicals treatment once in a week. Catching & Disposing of Rats and Mongoose will be the sole responsibility of the tenderer. They shall also specify clearly the name/ details of disinfectants/ material to be used by them.
2. Service should be provided every week in each area besides attending to specific complaints as and when warranted. The pest control & termites control should be done in afternoon or as the requirement of the department. Pest control service/Gel Treatment to be done weekly basis.
3. The firm should depute sufficient personnel/ workers daily in hospital for the pest control services in the premises of the hospital.
4. Rate shall be quoted against each item on this form or on the letterhead of the firm by typing only and submitted; no overwriting and fluid will be allowed.

Annexure – II**Technical Bid**

(In Separate sealed cover-I super scribed “Technical Bid”)

1. Name of Firm/ Contractor/ Supplier	
2. Name of the owner(s) Partners (Attach detail of all Partners)	
3. Complete Address	
4. Telephone no.	
a. Residence	
b. Office	
c. Mobile	
d. Email id	
5. Details of EMD No. Date, Amount, and Bank name	
6. Details of Tender Fee No. Date, Amount, and Bank name	
6. Whether the firm/ agency is registered, attached copy of the certificate of registration	
7. Service Tax Number	
8. PAN Number	
9. VAT No. (enclose the attested copy of VAT Certificate)	

(Signature of the Bidder)
Along with Stamp of Firm/Company

Date:
Place:

Annexure-III**Format for Financial Bid**

(To be submitted on the letterhead of the company / firm)

S.No	Name of Item	Monthly rate for pest control in Rs.
1.	Pest Control Measures.	

Service Tax, if applicable.

1. I/We have gone through the term & conditions as stipulated in the tender and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.
3. Payment to the successful bidder shall be released on monthly basis on submission of Log Book for the services rendered in the particular monthly.

(Signature of the Bidder)
Along with Stamp of Firm/Company