



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

JODHPUR (RAJASTHAN)

8. Amount of advance, if any, drawn Rs. _____
9. Cash / Cheque (if Cheque, please mentioned cheque number and date) _____
10. Particulars of journey(s) for which higher class of accommodation than the one ot which the Government servant is entitled, was used. (Sanction No. & Date to be given).

Place		Mode of conveyance	Class to which entitled	Class by which Actually traveled	No. of fares	Fare paid
From	To					

10. Particulars of journey(s) performed by road between places connected by rail.

Name of Place		Class to which entitled	Rail fare
From	To		

Certified that the:-

1. Information, as given above is true to the best of my knowledge and belief: and
2. That my husband/wife is not employed in Government service/that my husband/wife is employed in Government service and the concession has not been availed of by him/her separately or himself/herself or for any of the family members for the concerned block of _____ years.

Signature of
Government Servant



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PART-B (to be filled in the Bill Section)

1. The net entitlement on account of leave travel concession works out to ₹ _____ as detailed below:

(a) Railway/Air/Bus/Steamer fare ₹ _____

(b) Less amount of advance drawn
vide Voucher No. _____
dated _____ ₹ _____

Net Amount ₹ _____

2. The expenditure is debatable to _____

Drawing & Disbursing Officer
(Signature)

Countersigned
Signature of Controlling Officer

Certified that necessary entries have been made in the Service Book of

Shri _____

Signature of the Officer
Authorised to attest entries
In the Service Book



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CERTIFICATE TO BE GIVEN BY THE GOVT. SERVANT

1. I have not submitted any other claim so for Leave Travel Concession in respect of myself or my family members in r/o the block of the years.....
2. I have already drawn TA for the Leave Travel Concession in respect of journey performed by me/my wife with children. The claim is in respect to the journey performed by my wife/myself withchildren none of whom traveled with the party on the earlier occasion.
3. I have not already drawn TA for the Leave Travel Concession in respect of a journey performed by me / my wife with children/..... children in respect of the block of two years This claim is in respect of the journey performed by my wife with children/..... children none of whom availed of the concession relating to that block.
4. I have already drawn TA for the Leave Travel Concession in r/o a journey performed by me in the year.....in r/o of block of two years This claim is in r/o of the journey performed by me in the year This is against the concession admissible once every year in a prescribed block for visiting home town as all the members of my family are living away from place of work.
5. The journey has been performed by me / my wife children /children to the declare home town viz
6. That my husband / wife is not employed in Government. That my husband / wife is employed in Government Service and the concession has not been availed of by him/her separately for himself / herself or for any of the family members for the concerned block of two years.
7. Certified that my wife / husband for whom L.T.C. is claimed by me is employed in (Name of the Public Sector Undertaking/Corporation/Autonomous body etc.) Which provides Leave Travel Concession facilities but he/she has not preferred and will not prefer, any claim in this behalf from his/her employer.
8. Certified that my wife / husband for whom L.T.C. is claimed by me is not employed in any Public Sector Undertaking / Corporation/Autonomous body financed wholly or partly owned by the Central Government Local Body which provides L.T.C facilities to its employees and their families.

Signature of Government Servant