

Invitation of quotation

For

Instruments

At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admn/Gen/49-07/2018-AIIMS.JDH

Inquiry Issue Date : 31<sup>st</sup> October, 2018

Last Date of Submission : 05<sup>th</sup> November, 2018 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telefax: 0291- 2012978, email: [procurement@aiimsjodhpur.edu.in](mailto:procurement@aiimsjodhpur.edu.in)

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**Invitation of quotation for Supply of Instruments at AIIMS  
Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Instruments for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before 05.11.2018 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF INSTRUMENTS AGAINST INQUIRY  
NO. ADMN/GEN/49-07/2018-AIIMS.JDH” DUE ON 05.11.2018 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same (Mandatory) with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GSTIN and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and

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rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** –within30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms &Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**
- C) **Inspection committee will check the products thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the final product (final product should be same as reviewed ones at the institution) then AIIMS, Jodhpur has the right to reject the supply and cancel the order, and no claim for payment in this regard will be entertained**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

**Annexure 1**  
**Specification**

**1. INSTRUMENT SET FOR ORTHOGNATHIC/MAXILLOFACIAL SURGERY**

Name of Item	Qty
Rowe Maxilla Disimpaction Forceps –Right & Left	02 Pair
Hayton William Forceps –Forward Traction	02 Nos
Reduction Bone Holding Forceps Pointed 6”	02 Nos
TMJ Spreading Forceps	02 Nos
Double Hook Skin Retractor	02 Nos
Rayne Mandibular Retractor	02 Nos
Chin Retractor	02 Nos
Forked Ramus Retractor	02 Nos
Channel Retractor – Regular 12mm	02 Nos
Kilner Retractor D/E “C” Shape - Big	02 Nos
Austin Tissue Retractor - Regular	02 Nos
Right Angle Retractor Small 6 x 20 mm	04 Nos
Right Angle Retractor Medium 10 x 30 mm	04 Nos
Right Angle Retractor Big 15 x 45 mm	04 Nos
Condyle Retractor Double Ended	02 Nos
Self Retaining Mastoid Retractor 6”	04 Nos
Rowe Orbital Floor Retractor – Right & Left	02 Pair
Superior Ramus Separater (Smith)	02 Nos
Soft Tissue Retractor – Reverse Lengenback	02 Nos
Bristow Elevator	02 Nos
Periosteal Elevator Fibre Handle 2 Shapes	04 Nos
Rowe Zygomatic Elevator 12mm	02 Nos
Warwick James Elevator – Right & Left	02 Pair
Aluminium General Box – Anodized Big	02 Nos

**2. INSTRUMENT SET FOR CLEFT UP & PALATE**

Name of Item	Qty
Dingman Mouth Gag with 3 Blades Adults	04 Set
Cleft Palate Raspatory – French Pattern Right & Left	02 Pair
Cleft Palate Raspatory – Barsky Type Double Eneded	02 No
Cleft Palate Raspatory – Curved Up	02 No
Cleft Palate Raspatory – Curved Down	02 No
McIndoe Cleft Palate Raspatory - Medium	02 No
Mitchell Trimmer	02 No
Cleft Palate Knife Triangular	02 No
Cleft Palate Hook Right Angle & Down Bent	04 Nos
Cronin Cleft Palate Elevator Medium Right	02 No
Palate Dissector – Right & Left	04 Pair
Spoon Shape Elevator – Double Ended	02 No
Miller Bone File - Curved	02 No
Elevator Double Ended – Angled Right & Left	02 No
Elevator Double Ended – Angled Side & Flat	02 No

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Howarth Elevator	02 No
Kilner Skin Retractor	02 No
Aluminium General Box - Anodized Small	02 No

**3. INSTRUMENT SET FOR RHINOPLASTY -**

<b>Name of Item</b>	<b>Qty</b>
Gillies Skin Hook Flat Handle	02 No
Gillies Skin Hook Round Handle	02 No
Kilner Skin Hook	02 No
Double Hook Skin Retractor	02 No
Cottle Elevator Graduated	02 No
Farabeuf Ruginé Curved	02 No
Septum Elevator	02 No
Aufricht Nasal Retractor - Solid	02 No
Kilner Alae Retractor	02 No
SENN Retractor	02 No
Davis Double Ended Retractor	02 No
Fine Chisels 2,4mm	04 Nos
Nasal Septum Osteotomes With Guard 'U' Shape	02 No
Cottle Osteotomes (Halfmoon)	02 No
Fine Osteotomes 4,6mm	04 Nos
Nasal Chisel With Guard 4mm-Right & Left	02 Pair
Fine Gouge 3mm	02 No
Nasal Saw	02 No
Hajeck Septum Elevator	02 No
Bone File Double Ended	02 No
Asch Nasal Septum Forceps- Right & Left	02 No
Walsham Nasal Septum Foreps- Right & Left	02Pair
Aluminium General Box- Anodized Medium	02 No
Killians nasal speculum 35mm	02 No
Killians nasal speculum 50mm	02 No
Killians nasal speculum 70mm	02 No

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. **"QUOTATION FOR SUPPLY INSTRUMENTS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/49-07/2018-AIIMS.JDH" DUE ON 05.11.2018 05.00 PM** for Instruments at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Quoted Make	Price/ Unit Exclusive of TAX (INR)	GST/ VAT/ CST/ST/ Other taxes	Price/ Unit Inclusive of TAX (INR)	Total Amount Inclusive of TAX (INR)	MRP
1.	Rowe Maxilla Disimpaction Forceps -Right & Left	02 Pair						
2.	Hayton William Forceps - Forward Traction	02 Nos						
3.	Reduction Bone Holding Forceps Pointed 6"	02 Nos						
4.	TMJ Spreading Forceps	02 Nos						
5.	Double Hook Skin Retractor	02 Nos						
6.	Rayne Mandibular Retractor	02 Nos						
7.	Chin Retractor	02 Nos						
8.	Forked Ramus Retractor	02 Nos						
9.	Channel Retractor - Regular 12mm	02 Nos						
10.	Kilner Retractor D/E "C" Shape - Big	02 Nos						
11.	Austin Tissue Retractor - Regular	02 Nos						
12.	Right Angle Retractor Small 6 x 20 mm	04 Nos						
13.	Right Angle Retractor Medium 10 x 30 mm	04 Nos						
14.	Right Angle Retractor Big 15 x 45 mm	04 Nos						
15.	Condyle Retractor Double Ended	02 Nos						
16.	Self Retaining Mastoid	04 Nos						

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	Retractor 6"							
17.	Rowe Orbital Floor Retractor – Right & Left	02 Pair						
18.	Superior Ramus Separater (Smith)	02 Nos						
19.	Soft Tissue Retractor – Reverse Lengenback	02 Nos						
20.	Bristow Elevator	02 Nos						
21.	Periosteal Elevator Fibre Handle 2 Shapes	04 Nos						
22.	Rowe Zygomatic Elevator 12mm	02 Nos						
23.	Warwick James Elevator – Right & Left	02 Pair						
24.	Aluminium General Box – Anodized Big	02 Nos						
25.	Dingman Mouth Gag with 3 Blades Adults	04 Set						
26.	Cleft Palate Raspatory – French Pattern Right & Left	02 Pair						
27.	Cleft Palate Raspatory – Barsky Type Double Ended	02 No						
28.	Cleft Palate Raspatory – Curved Up	02 No						
29.	Cleft Palate Raspatory – Curved Down	02 No						
30.	McIndoe Cleft Palate Raspatory - Medium	02 No						
31.	Mitchell Trimmer	02 No						
32.	Cleft Palate Knife Triangular	02 No						
33.	Cleft Palate Hook Right Angle & Down Bent	04 Nos						
34.	Cronin Cleft Palate Elevator Medium Right	02 No						
35.	Palate Dissector – Right & Left	04 Pair						
36.	Spoon Shape Elevator – Double Ended	02 No						
37.	Miller Bone File - Curved	02 No						
38.	Elevator Double Ended – Angled Right & Left	02 No						
39.	Elevator Double Ended – Angled Side & Flat	02 No						
40.	Howarth Elevator	02 No						
41.	Kilner Skin Retractor	02 No						
42.	Aluminium General Box – Anodized Small	02 No						
43.	Gillies Skin Hook Flat	02 No						

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	Handle							
44.	Gillies Skin Hook Round Handle	02 No						
45.	Kilner Skin Hook	02 No						
46.	Double Hook Skin Retractor	02 No						
47.	Cottle Elevator Graduated	02 No						
48.	Farabeuf Rugin Curved	02 No						
49.	Septum Elevator	02 No						
50.	Aufricht Nasal Retractor - Solid	02 No						
51.	Kilner Alae Retractor	02 No						
52.	SENN Retractor	02 No						
53.	Davis Double Ended Retractor	02 No						
54.	Fine Chisels 2,4mm	04 Nos						
55.	Nasal Septum Osteotomes With Guard 'U' Shape	02 No						
56.	Cottle Osteotomes (Halfmoon)	02 No						
57.	Fine Osteotomes 4,6mm	04 Nos						
58.	Nasal Chisel With Guard 4mm-Right & Left	02 Pair						
59.	Fine Gouge 3mm	02 No						
60.	Nasal Saw	02 No						
61.	Hajeck Septum Elevator	02 No						
62.	Bone File Double Ended	02 No						
63.	Asch Nasal Septum Forceps- Right & Left	02 No						
64.	Walsham Nasal Septum Foreps- Right & Left	02Pair						
65.	Aluminium General Box-Anodized Medium	02 No						
66.	Killians nasal speculum 35mm	02 No						
67.	Killians nasal speculum 50mm	02 No						
68.	Killians nasal speculum 70mm	02 No						

**Note:**

1. L1 will be decided on Individual Basis.
2. The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date \_\_\_\_\_

Place \_\_\_\_\_



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**(Signature of Authorized Person)**\_\_\_\_\_

**(Name)**\_\_\_\_\_

**Name of Firm/Company/Agency**\_\_\_\_\_

**Phone No.**\_\_\_\_\_

**Email:**\_\_\_\_\_