

Invitation of quotation

for

Supply of e-Books

At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/61-01/2017-AIIMS.JDH

Inquiry Issue Date : 18<sup>th</sup> September, 2017

Last Date of Submission : 04<sup>th</sup> October, 2017 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply of e-Books at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of e-Books for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 04.10.2017 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF E-BOOKS AGAINST INQUIRY NO. ADMN/GEN/61-01/2017-AIIMS.JDH” DUE ON 04.10.2017 05.00 PM**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GSTIN and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and

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rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** –within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

### **2. Special Terms & Conditions:**

- A) **Rates must be quoted FOR basis (including Freight charges, GST/ Taxes and Insurance etc.)**
- B) **Rates must be quoted in Indian Rupees Only.**
- C) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- D) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- E) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. **L1 will be decided on basis of unit price per book inclusive of all taxes.**
- F) It is mandatory to produce price proof documents (Publisher’s/Importer’s/Distributors’ invoice and publisher’s catalogue) along with bills for foreign titles. Price proof is also required for Indian edition of foreign titles and Indian publications where price is not available in printed form. Price proof should contain signature and seal of the supplier.
- G) The latest / revised edition shall be supplied. Certificate stating that latest edition of Books (Indian & Foreign) is quoted must be submitted by the Bidder.
- H) The qualifying bidder should supply at minimum 100% of the books which are listed in

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awarded purchase order.

**Administrative Officer**

Encl.: Annexure 1 (Certificate for Price Justification)  
Annexure 2 (List of Non-Blacklisting Certificate)  
Annexure 3 (List of Books)  
Annexure 4 (Format of price bid)

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**Annexure 1**

**CERTIFICATE OF PRICE JUSTIFICATION**

Inquiry No.:

I/We, M/s. \_\_\_\_\_ certify that the rates provided are our best rates and we have not given these materials to any Government Department/PSU/Institution for lesser than these rates in last one year.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

**Annexure 2**

**NON BLACKLISTING CERTIFICATE**

*[To be submitted on letterhead]*

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by AIIMS Jodhpur and also abide all the terms and conditions stipulated in quotation inquiry.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and AIIMS Jodhpur may imposed any action as per quotation inquiry rules.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

**Annexure 3****List of e-Books**

S. No	Department	Author	Title	Publisher	Edition	Qty.
1	ANESTHESIA	Joel A. Kaplan	Kaplan's Cardiac Anesthesia	Elsevier	7th Edition	1
2	ANESTHESIA	James E. Cottrell	Cottrell and Young's Neuroanesthesia	Elsevier	5th edition	1
3	ANESTHESIA	Carin A. Hagberg	Benumof and Hagberg's Airway Management	Elsevier	3rd edition	1
4	ANESTHESIA	Richard Hopkins	Radiology for Anaesthesia and Intensive Care	Elsevier	2nd ed	1
5	ANESTHESIA	Harold Ellis, Stanley Feldman, William Harrop-Griffiths	Anatomy for Anaesthetists	Wiley	8th Ed	1
6	ANESTHESIA	Pamela Flood, James P, Rathmell and Steven Shafer	Stoelting's pharmacology and physiology in anesthetic practice	Wolter Kluwer	5th edition	1
7	ANESTHESIA	Jullian M. Barker	Cinical Anaesthesia viva book	Cambridge	2nd edition	1
8	ANESTHESIA	Johan Raeder	Clinical Ambulatory Anaesthesia	Cambridge	1st edition	1
9	ANESTHESIA	Lee A. Fleisher	Anesthesia and Uncommon Diseases	Elsevier	6th edition	1
10	ANESTHESIA	Maya S. Suresh	Shnider and Levinson's Anesthesia for Obstetrics	Lippincott	5th ed	1
11	Forensic Medicine and Toxicology	Robert B.J. Dorion	Bitemark Evidence: A Color Atlas and Text, 2nd Edition (International Forensic Science and Investigation)	CRC Press	2011	1
12	Forensic Medicine and Toxicology	Sue Black, G. Sunderland, L. Hackman, X. Mallet	Disaster Victim Identification: Experience and Practice (Global Perspectives on Disaster Victim Identification)	CRC Press	2011	1
13	Forensic Medicine and Toxicology	Tracey Corey, Carol Henderson, Roger Byard, Dr. Jason Payne-James	Encyclopedia of Forensic and Legal Medicine	Academic press	2005	1
14	Forensic Medicine and Toxicology	Jay A Siegel, Pekka J Saukko	Encyclopedia of Forensic Sciences	Academic press	2013	1
15	Forensic Medicine and	Bell	Forensic Chemistry	Pearson	2012	1

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	Toxicology					
16	Forensic Medicine and Toxicology	Dorothy Gennard	Forensic Entomology: An Introduction	Wiley-Blackwell;	2012	1
17	Forensic Medicine and Toxicology	W Jansse, S Forster	Forensic Histopathology	Springer	2011	1
18	Forensic Medicine and Toxicology	Steven C. Batterman, Larry R. Bedore, John J. Buturla, Matthias I., M.D. Okoye, Cyril H. Wecht	Forensic Investigation and Management of Mass Disasters	Lawyers & Judges Pub Co	2007	1
19	Forensic Medicine and Toxicology	Matt Blenkin	Forensic Odontology and Age Estimation	VDM Verlag	2009	1
20	Forensic Medicine and Toxicology	Francesco Schiavon, Fabio Grigenti	Radiological Reporting in Clinical Practice	Springer	2007	1
21	Forensic Medicine and Toxicology	David B. Rivers, Gregory A. Dahlem	The Science of Forensic Entomology	Wiley-Blackwell	2014	1
22	PSYCHIATRIC	APS	Diagnostic and Statistical Manual of Mental Disorders (DSM-5)	APS	DSM-5	1
23	PSYCHIATRIC	Femi Oyebode	Sims' Symptoms in the Mind : Textbook of Descriptive Psychopathology	Elsevier Health - INR; 5 edition (2015)	5th	1
24	PSYCHIATRIC	Stephen M. Stahl	Stahl's Essential Psychopharmacology: Neuroscientific Basis and Practical Applications	Cambridge University Press; 4 edition (11 April 2013)	4th	1
25	PSYCHIATRIC	Benjamin Sadock, Virginia Sadock	Kaplan & Sadock's Synopsis Of Psychiatry Behavioral Sciences/Clinical Psychiatry	LWW	11th	1
26	PSYCHIATRIC	Keith Hawton, Paul. M. Salkovskis, Joan Kirk, David M. Clark	Cognitive Behaviour Therapy for Psychiatric Problems: A Practical Guide	Oxford Medical Publications		1
27	PSYCHIATRIC	Glen O. Gabbard	Gabbard's Treatments of Psychiatric Disorders	American Psychiatric Publishing	5th	1



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28	PSYCHIATRIC	Benjamin J. Sadock, Pedro Ruiz , Virginia Alcott Sadock	Kaplan and Sadock's Comprehensive Textbook of Psychiatry	LWW	10th	1
29	PSYCHIATRIC	Allan Tasman, Jerald Kay, Jeffrey A. Lieberman, Michael B. First, Michelle Riba	Psychiatry (Tasman)	LWW	4th revised	1
30	PSYCHIATRIC	Anita Thapar, Daniel S. Pine, James F. Leckman, Stephen Scott, Margaret J. Snowling, Eric A. Taylor	Rutter's Child and Adolescent Psychiatry, 6th Edition	Wiley- Blackwell	6th	1
31	PSYCHIATRIC	Gelder Et Al	New Oxford Textbook of Psychiatry	Oxford; 2 edition (26 April 2012)	2nd	1
32	PULMONARY MEDICINE	Eric Stern	Highresolution CT of the Chest: Comprehensive Atlas e book	LWW	3rd 2009	1
33	PULMONARY MEDICINE	Philip Lumb	Critical Care Ultrasound E-Book	Elsevier	2014	1
34	PULMONARY MEDICINE	Norjaki Kurimoto	Endobronchial Ultrasonography	Wiley blackwell	2011	1
35	PULMONARY MEDICINE	Sudhanshu Chokroverty	Atlas of Sleep Medicine Expert Consult	Elsevier	2nd	1
36	RADIO - DIAGNOSIS	Lawrence Buxt, Suhny Abbara	Cardiac Imaging: The Requisites E-Book	Elsevier	2015	1
37	RADIO - DIAGNOSIS	Matthew A. Mauro , Kieran P. J. Murphy), Kenneth R. Thomson	Image-Guided Interventions E-Book: Expert Radiology Series	Elsevier	2013	1
38	RADIO - DIAGNOSIS	B. J. Manaster, David A. May	Musculoskeletal Imaging: The Requisites E-Book	Elsevier	2013	1
39	RADIO - DIAGNOSIS	Ultrasound: The Requisites E-Book	by Barbara S. Hertzberg , William D. Middleton	Elsevier	2015	1

**Note: The latest / revised edition shall be supplied.**

**[On the letterhead of firm]**

**ANNEXURE "4"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. **"QUOTATION FOR SUPPLY OF E-BOOKS AT AIIMS AGAINST THE INQUIRYNO. Admn/Gen/61-01/2017-AIIMS.JDH" DUE ON 04.10.2017 05.00 PM** for Supply of e-Books at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No.	Name of Department	Name of Title	Name of Author	Publisher	Qty.	In Indian Rupees Only				
						MRP	Discount on MRP %	Taxes on Discounted Price (if Any)	Price for Per Book (Including Discount & Taxes)	Total Price (Including Discount & Taxes)
1.										

**Note:**

1. Rate must be quoted in Indian Rupees Only.
2. Financial Bid must be submitted in above said format on letter head of bidder.

Date:

Name :

Place:

Business Address :

Signature of Bidder :

Seal of the Bidder :