

Invitation of quotation
for
Supply of Psychological Tools
At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/48-01/2017-AIIMS.JDH

Inquiry Issue Date : 05th August, 2017

Last Date of Submission : 11th August, 2017 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply of Psychological Tools at
AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Psychological Tools for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 11.08.2017 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF PSYCHOLOGICAL TOOLS
AGAINST INQUIRY NO. ADMN/GEN/48-01/2017-AIIMS.JDH” DUE ON
11.08.2017 05.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST/VAT/CST/ST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1
Specification

S. No.	Particular	Justification	Qty.
1	Vineland Social Maturity Scale	Assessment of social quotient in Intellectual Disability cases	01 Nos
2	Seguin Form Board Test (Board, Recoding Sheets and Manual)	Performance test of IQ	01 Nos
3	Developmental Screening Test (Bharatraj)	For the assessment of development quotient of children below 5 years of age	01 Nos
4	Thematic Apperception Test (Indian Cards)	Assessment of personality structure	01 Nos
5	Rorchach Psychodiagnostics (Cards plus location chart)	Assessment of personality structure	01 Nos
6	Children's Apperception Test (Human)	Projective test for Children	01 Nos
7	Children's Apperception Test (Animal)	Projective test for Children	01 Nos
8	Bender Gestalt Test – II (Brannigan & Decker)	Test of cognitive functions	01 Nos
9	NIMHANS Index of SLD	Assessment of learning disability	01 Nos
10	Test of Visual Motor integration	Test of assessing visual motor coordination	01 Nos
11	BinetKamat Test of Intelligence	Test for intelligence for children	01 Nos
12	NIMHANS Neuropsychological battery for adults (Manual)	Battery of assessing Neuropsychological functioning of adults	01 Nos
13	NIMHANS Neuropsychological battery for Children (Manual)	Battery of assessing Neuropsychological functioning of Children	01 Nos
14	Wisconsin card sorting test	Test for assessing executive functions	01 Nos

Note: The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. **"QUOTATION FOR SUPPLY OF PSYCHOLOGICAL TOOLS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/48-01/2017-AIIMS.JDH" DUE ON 11.08.2017 05.00 PM** for Supply of Psychological Tools at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Price/Unit Exclusive of GST (INR)	GST/ Other taxes	Price/ Unit Inclusive of GST (INR)	MRP
1.	Vineland Social Maturity Scale	01 Nos				
2.	Seguin Form Board Test (Board, Recoding Sheets and Manual)	01 Nos				
3.	Developmental Screening Test (Bharatraj)	01 Nos				
4.	Thematic Apperception Test (Indian Cards)	01 Nos				
5.	Rorchach Psychodiagnostics (Cards plus location chart)	01 Nos				
6.	Children's Apperception Test (Human)	01 Nos				
7.	Children's Apperception Test (Animal)	01 Nos				
8.	Bender Gestalt Test – II (Brannigan & Decker)	01 Nos				
9.	NIMHANS Index of SLD	01 Nos				
10.	Test of Visual Motor integration	01 Nos				
11.	BinetKamat Test of Intelligence	01 Nos				
12.	NIMHANS Neuropsychological battery for adults (Manual)	01 Nos				
13.	NIMHANS Neuropsychological battery for Children (Manual)	01 Nos				
14.	Wisconsin card sorting test	01 Nos				

Note:

1. L1 will be decided on individual item wise.

2. The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.

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Date_____

Place_____

(Signature of Authorized Person)_____

(Name)_____

Name of Firm/Company/Agency_____

Phone No._____

Email:_____