

Invitation of quotation  
for  
Supply & Installation of Desktop Mobile  
Technology Cart

At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/05-02/2017-AIIMS.JDH

Inquiry Issue Date : 09<sup>th</sup> August, 2017

Last Date of Submission : 16<sup>th</sup> August, 2017 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply & Installation of Desktop  
Mobile Technology Cart at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply & Installation of Desktop Mobile Technology Cart for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 16.08.2017 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY & INSTALLATION OF DESKTOP  
MOBILE TECHNOLOGY CART AGAINST INQUIRY NO.  
ADMN/GEN/05-02/2017-AIIMS.JDH” DUE ON 16.08.2017 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GST/VAT/CST/ST/Other taxes and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms & Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **The Bidders may be required to demonstrate the quoted model during the technical evaluation on free of cost, no claim in this regards will be entertained. If required, failing with their bids/offer shall be rejected. The firms are intimated that they should get ready for demonstration and only one-week time will be provided for arrangement of demonstration and no request for extending time for demonstration will be entrained. Failure to demonstrate, their bids/offer will be summarily rejected.**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

**Annexure 1**

**Specification for Technology Cart (Desktop)**

- The cart Support digital charting and registration at the bedside or other points of care.It should have easy maneuverability.
- It should include an 18-inch height range (from 29 to 47 inches) for sit-down and stand-up work, an easy-to-locate-and-operate adjustment mechanism, palm support, and smooth maneuverability. A practical, efficient design
- It should include a retractable mouse pad and components that attach below and at the work surface to give us options for where and how we want to access supplies.
- The cart should hold a maximum of 30 pounds and should have 2 locking and 2 nonlocking 4-inch casters.
- The surface should be Cloud Surf laminate; the column and base finish should be polished aluminum; and the adjustment lever, palm rest, mouse pad, monitor arm, and accessories should be black.
- These carts should have height adjustable work surface. The work surface includes a post that can accept a flat screen for computer monitor
- The Monitor arm should Swivel, Tilt and Adjust in Height
- The arm should meet VESA standards
- It should include 10-inch-wide column-mounted CPU holder with straps

• **Dimension-**

Height of work surface	Depth of base	Depth of base
Adjust from 29" to 47"	22"	22"

- Work surface should be reverse tear drop edge with thermophile thickness of 0.12" (0.3mm). The core consists of 0.10f 42# industrial grade particle board with a black melamine backer. The top should be surface coated and the underside should accept accessories.
- The work surface shall be attached to a column made of extruded aluminium with an injection moulded adjustment paddle. 18" height adjustment should be possible.
- The base should consist of four die cast aluminium legs for stability.
- Should have 4 heavy duty swivel castor wheels with brakes for 2 front wheels.
- The table should be engineered to actively lift minimal weight and designed to be vertically adjustable and once a preferred height is established the brake should support up to 150 pounds.

It should also have the below options available

- Bar Code Scanner Holder
- Sharps Container with Holder Holds 8-quart Sharps container
- Power Strip 4 medical-grade AC outlets and 10-foot cord
- Cable Management Holder includes reusable cable ties; power cord extends to 7 feet
- Utility Basket
- Drawer that mounts to underside of laptop or flat-panel cart surface; includes a lock plug assembly

**Note:** The Bidders may be required to demonstrate the quoted model during the technical evaluation on free of cost, no claim in this regards will be entertained. If required, failing with their bids/offer shall be rejected. The firms are intimated that they should get ready for demonstration and only one-week time will be provided for arrangement of demonstration and no request for extending time for demonstration will be entrained. Failure to demonstrate, their bids/offer will be summarily rejected.

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. **"QUOTATION FOR SUPPLY & INSTALLATION OF DESKTOP MOBILE TECHNOLOGY CART AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/05-02/2017-AIIMS.JDH" DUE ON 16.08.2017 05.00 PM** for Supply & Installation of Desktop Mobile Technology Cart at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Quoted Make	Price/Unit Exclusive of GST (INR)	GST / Other taxes	Price/ Unit Inclusive of GST (INR)	Total Amount Inclusive of GST (INR)	MRP
1.	Supply & Installation of Desktop Mobile Technology Cart	02 Nos.						

**Note:**

The Bidders may be required to demonstrate the quoted model during the technical evaluation on free of cost, no claim in this regards will be entertained. If required, failing with their bids/offer shall be rejected. The firms are intimated that they should get ready for demonstration and only one-week time will be provided for arrangement of demonstration and no request for extending time for demonstration will be entrained. Failure to demonstrate, their bids/offer will be summarily rejected.

Date \_\_\_\_\_

Place \_\_\_\_\_

(Signature of Authorized Person) \_\_\_\_\_

(Name) \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

Phone No. \_\_\_\_\_

Email: \_\_\_\_\_